

MINUTES CITY OF MONONA

CITY OF MONONA
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 19, 2022
The Monona, Iowa, City Council met in regular session Monday, December 19, 2022, at 6:00 p.m. in Monona Community Center. Mayor Grant Langhus presided with John Elledge, Bridget Schlein, Andrew Meyer, Timothy Wright, and Preston Landt present.
Guests Present: Jared Burkle (PeopleService), Jo Amsden (Police Chief), Audrey Posten (NIT), John Jensen (The Outlook), Ardie Kuhse (MCED), Adam Jones (Public Works), Heidi Landt (Library), Jim Langhus (MPG&T), and MFL MarMac Students: Joe Grau and Tyler Slaughter.
1) Approve Consent Agenda
Moved by Elledge, seconded by Schlein, to approve consent agenda as submitted. Carried Unanimously.
• Agenda
• Council Minutes ~ December 5, 2022
• Treasurer/Budgetary Reports ~ November 2022
• Library Report ~ November 2022
• Little Bulldog Child Care Report ~ November 2022
• Utility Billing Reconciliation ~ November/December 2022
• Approve Liquor License Renewal ~ Casey's General Store and Center Street Bar & Grill
2) Hearing of Delegations None
3) Resolution No. 2022-28 Authorizing Fund Raising for Hard-Surfacing of Trail
Jim Langhus, Director of Monona Parks, Gardens, and Trails (MPG&T) spoke to the council about doing a local fund raiser for the upcoming trail project. A brochure would be sent out to Monona Residents, with the city's newsletter, giving them the opportunity to contribute to the hard surfacing of the remaining gravel trails. It was moved by Landt, seconded by Wright to approve the fund-raising project for MPG&T. ROLL CALL: Ayes ~ five, Nays ~ None, Motion carried.
4) Approve Bidding Out of Trail Hard Surfacing Project
Administrator Collins presented the council with the bid proposal that would be sent out this week, upon council approval, to obtain bids for the 2023 Trail Hard Surfacing Project. Jim Langhus reminded the council that the estimated contract amount of \$177,165 does not include any of the engineering costs. It was moved by Meyer, seconded by Landt, to approve the bid letting of the Hard Surfacing of the Trail Project for 2023. Motion carried unanimously.
5) Mobile Radio's for Public Work Employees
Public Work employee, Adam Jones, talked to the council about purchasing four VHR 45-Watt Mobile Radios to be installed in the three dump trucks and the Case wheel loader. Adam received a quote from ComElec for \$2,395.00. It was thought that the county would be switching over its mobile radios and the city could purchase four of these and reprogram to meet our needs. After discussion, it was decided to table until the January 2nd meeting for time to talk with the county.
6) Consider Approving the Hiring of an On-Call Employee for Plowing Snow
The public work employees agreed it could be beneficial to have someone "On-Call" for help with snow removal. This is due to Adam Jones, the new public works employee, not having a lot of experience with plowing city streets with a dump truck. After discussion, Wright moved, seconded by Elledge, to hire Loren Amsden, as an On-Call employee, for \$20.00 per hour, no benefits, to help with snow removal. Carried Unanimously.
7) Public Works Street/RUT Budget Proposal for 2023/2024
Administrator Collins reviewed six items included in the FY

23/24 Street and RUT budget. Items included were: repairing four bad street spots estimated at \$21,000.00, eight ADA sidewalk entrances estimated at \$11,750.00, (Note: We have an estimated 63 approaches that need to be done), checking into whether the truncated domes are meant to rust or if we should have them sandblasted, getting a snow pusher for the end loader, research replacing the Pelican street sweeper, and cleaning and crack sealing six sections of streets. Collins also talked about the need for GSB. Collins will work to see how many of these items would fit into the budget.
8) PeopleService Report
PeopleService operator, Jared Burkle, discussed written Operations and Maintenance (O&M) reports for Water and Wastewater Departments for November 2022.
Water O&M
• Met with Baker Construction to shut off the water to the old Kwik Star building before the demolition.
• Water Main Break on S. Hill Street on Saturday, November 19th. MB Construction came and repaired.
Wastewater O&M
• Put the second clarifier back on-line because of rain and increased flows.
• MB Construction installed back flow preventers at 602 S. Water and 411 W. First Street.
• Flushed sewer main at the end of W. Iowa St. and in front of the school. This is done to check areas that we have had trouble with in the past. Both sewers were flowing normally.
• Completed thirteen locates.
9) Pioneer Critical Power Preventive Maintenance Contract Termination Letter
The city received a letter on December 9th from Pioneer Critical Power stating that they would be terminating our five-year contract effective January 1, 2023. The letter stated that this was due to an increase in operating costs. Jared Burkle, with PeopleService, will check into other options.
10) People Service Budget Items for 2023/2024
Jared Burkle had one item each for sewer and water. Sewer was to replace a section of sewer pipe and cement on S. Page and Kregel St. for an estimated \$5,000 and water was an estimated \$8,000 to clean the exterior of the water tower and a visual inspection of the inside. The council will consider these requests during their upcoming budget meetings. Burkle also reminded the council they would be pulling well #3 this coming Spring as part of the 22/23 budget.
11) Police Report
Police Chief Amsden reviewed the November 2022 monthly police activity summary. They had 290 calls for service during November, down twenty-eight from last year. Fifty-five were follow-ups, twenty-nine agency assists and three dog issues. Chief Amsden also wanted to remind residents and businesses to keep their homes, accessory buildings, and businesses secured.
12) Headlights On Police Dodge Charger
Chief Amsden talked about and showed pictures of the Charger's headlights. The headlights are flaking on the inside causing some difficulty driving at night. The last estimated cost was around \$1,000.00. The city's plan is to replace this vehicle in the next year. After discussion it was decided to table this until the January 2nd meeting.
13) Police 2023/2024 Budget
Chief Amsden presented her 2023/2024 budget to the council. The budget included all line items for police and a wish list of new equipment, training, building request and cameras. The council will consider these requests at the upcoming budget council meetings.
14) Murphy Helwig Library Budget for 2023/2024
Library Director, Heidi Landt,

reviewed budget items for the 2023/2024 budget. This budget has been approved by the library board. Larger increases were asked for wages, training, utilities, insurance, audios, books, and city contribution. It was moved by Elledge, seconded by Landt, to approve the library budget as submitted. Carried Unanimously.
15) Resolution No. 2022-27 Adopting an Employee Policy Handbook for the City of Monona, Iowa
The council was presented with an updated copy of the City of Monona Employee Policy Handbook. Upon approval by the council, the update handbook would take effect on January 1, 2023. Elledge moved, seconded by Landt, to approve Resolution No. 2022-27 approving the updated employee policy handbook with an effective date of January 1, 2023. ROLL CALL: Ayes ~ five, Nays ~ None, Motion carried.
16) New Gas Range for Community Center
Administrator Collins presented the council with a quote of \$4,999.90 for a new 48" professional stainless steel gas range for the community center. The current commercial range is having issues with the oven, griddle, and burner. After much discussion it was decided to table until more information is gathered about the cost of fixing the current range.
Mayor/Council/Administration Notes:
• Administrator Collins informed the council that City Hall would be closed from Noon to 1:00 p.m. for staff Christmas party on Wednesday, December 21st, closed at Noon on Friday, December 23rd, all day on Monday, December 26th and all day on Monday, January 2, 2023.
• Administrator Collins informed the council of a meeting that Mayor Langhus, police chief Amsden, and herself attended at the high school.
Hearing no further comments, Mayor Langhus declared meeting adjourned at 7:28 p.m.
Next regular council meeting scheduled for Monday, January 2, 2022, at 6:00 p.m. at the Monona Community Center.
Barbara Collins, City Admin/Clerk
Monthly Revenues for November:
GENERAL TOTAL.....46,048.99
LIBRARY TOTAL..... 3,128.08
ROAD USE TAX TOTAL 16,097.83
TRUST & AGENCY TOTAL 12,146.54
T.I.F. TOTAL.....2,161.20
LIBRARY MEMORIAL TOTAL 165.00
MONONA PUBLIC GARD & TRL TOTAL250.00
DEBT SOURCE CASH TOTAL 6,565.43
PHASE IV BTRAIL HARDSURFA TOTAL100,000.00
WATER TOTAL25,188.15
SEWER TOTAL51,096.28
AIRPORT TOTAL200.00
GARBAGE TOTAL 18,552.66
LITTLE BULLDOG - SINKING TOTAL1,058.00
LITTLE BULLDOG - RESERVE TOTAL..... 106.00
MONTHLY REVENUES \$282,764.16
Monthly Expenses for November:
GENERAL TOTAL.....63,964.54
LIBRARY TOTAL..... 5,947.39
ROAD USE TAX TOTAL...7,162.59
TRUST & AGENCY TOTAL 9,649.47
LIBRARY MEMORIAL TOTAL 1,161.02
MONONA PUBLIC GARD & TRL TOTAL904.54
DEBT SOURCE CASH TOTAL 4,432.50
2021 REAP/ MAIN ST TRAIL TOTAL812.5
WATER TOTAL.....15,331.16
SEWER TOTAL22,316.11
AIRPORT TOTAL47.00
GARBAGE TOTAL 20,109.20
LITTLE BULLDOG - SINKING TOTAL1,058.00
HEALTH TOTAL7,318.75
MONTHLY EXPENDITURES \$160,214.77
Published December 28, 2022 in The Outlook, Monona

MINUTES CLAYTON COUNTY BOARD OF SUPERVISORS

DECEMBER 13, 2022
Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.
Present: Steve Doeppke, Sharon Keehner, and Ray Peterson
Guests: Doug Reimer, Casey Stickfort, Samantha Rumph, Patti Ruff, Michael Beck, J. J. Rochford, and Jennifer Garms
Doeppke moved, Keehner seconded to approve the minutes of the December 6, 2022 meeting. Ayes: Doeppke, Keehner, Peterson. Motion carried.
Keehner moved, Doeppke seconded to approve the claims as presented totaling \$109,662.13. Ayes: Doeppke, Keehner, Peterson. Motion carried.
Keehner moved, Doeppke seconded to approve the wage certification for Bob Kurdelmeyer, Part-Time IT Specialist, at \$25.00 per hour, with position not exceeding twenty-four hours per week. Ayes: Doeppke, Keehner, Peterson. Motion carried.
The Board discussed membership for the Board of Adjustment and Planning and Zoning Commission. JJ Rochford and Mike Beck presented the Clayton County 2023

Insurance Renewal with an overview of Iowa Communities Assurance Pool (ICAP) coverage. Keehner moved, Doeppke seconded to approve and authorize the chair to sign the 2023 Insurance Renewal for \$347,830.00 (no voucher). Ayes: Doeppke, Keehner, Peterson. Motion carried.
The Board reviewed projects to be paid with American Rescue Plan Act funds. Keehner moved, Doeppke seconded to proceed with a solar project in the amount of \$65,600.00 (\$164,000 prior to credits and grants) with Wulfekuhle Electric to be paid with American Rescue Plan Act funds. Ayes: Doeppke, Keehner, Peterson. Motion carried.
Engineer Casey Stickfort provided a departmental update outlining current and future projects. The Board viewed various projects with the County Engineer.
/s/ Ray Peterson, Board of Supervisors Chair
Attest: Jennifer Garms, Clayton County Auditor
Published December 28, 2022 in The Outlook, Monona

NOTICE OF PROBATE OF WILL DISTRICT COURT FOR CLAYTON COUNTY

THE IOWA DISTRICT COURT FOR CLAYTON COUNTY
CASE NO. ESPR007624
NOTICE OF PROBATE OF WILL, OF APPOINTMENT OF EXECUTORS, AND NOTICE TO CREDITORS
IN THE MATTER OF THE ESTATE OF BYRON L MEYER, Deceased

To All Persons Interested in the Estate of Byron L Meyer, Deceased, who died on or about September 5, 2020:
You are hereby notified that on December 1, 2022, the Last Will and Testament of Byron L Meyer, deceased, bearing date of August 2, 2016, was admitted to probate in the above named court and that Eileen M. Meyer was appointed Executor of the estate. Any action to set aside the will must be brought in the district court of said county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.
Notice is further given that all persons indebted to the estate are re-

quested to make immediate payment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred.
Dated December 1, 2022.
/s/ Eileen M. Meyer, Executor of Estate
12535 Gunder Road Postville, IA 52162
/s/ Matthew J. Erickson, ICIS#: AT0002419 Attorney for Executor Erickson Law Office
127 S. Lawler Street P.O. Box 118 Postville, IA 52162
Date of second publication December 28, 2022. Probate Code Section 304
Published December 21 and December 28, 2022 in The Outlook, Monona

MINUTES CLAYTON COUNTY BOARD OF SUPERVISORS

DECEMBER 6, 2022
Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.
Present: Steve Doeppke, Sharon Keehner, and Ray Peterson
Guests: Doug Reimer, Brian Flynn, Linda Zuercher, Casey Stickfort, Samantha Rumph, NioKa Schroeder, Darren Nading, Joe Zittergruen, Sarah Moser, Steve Holst, Dean Courtneage, Marcus Kahrs, Jenna Pollock, and Jennifer Garms
Doeppke moved, Keehner seconded to approve the minutes of the November 29, 2022 meeting. Ayes: Doeppke, Keehner, Peterson. Motion carried.
Keehner moved, Doeppke seconded to approve the claims as presented totaling \$155,971.80. Ayes: Doeppke, Keehner, Peterson. Motion carried.
Doeppke moved, Keehner seconded to authorize the chair to sign a 28E Agreement with the Iowa Department of Transportation for county issuance by the Treasurer's Office. Ayes: Doeppke, Keehner, Peterson. Motion carried.
The Board reviewed projects to be paid with American Rescue Plan Act funds. Keehner moved, Doeppke seconded to authorize the chair to sign a building permit for the Rural Services Building project to be paid partly with American Rescue Plan Act funds. Ayes: Doeppke, Keehner, Peterson. Motion carried.
The Board received an update regarding public health concerns relating to COVID-19 and the Visiting Nurses' Association. There were two bids that were presented and reviewed for the BROS-SWAP-C022(95)—SE-22 project. One from Taylor Construction for \$415,576.00 and one from Brennan Construction for \$480,660.60. Keehner moved, Doeppke seconded to award the project BROS-SWAP-C022(95)—SE-22 to Taylor Construction for \$415,576.00. Ayes: Doeppke, Keehner, Peterson. Motion carried.
Doeppke moved, Keehner seconded to approve resolution #37-2022 "Bridge Replacement". Roll Call Vote: Doeppke-aye, Peterson-aye. Motion carried.
RESOLUTION #37-2022 BRIDGE REPLACEMENT
WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the 295th Street Bridge Replacement BROS-SWAP-C022(95)—SE-22, hereafter referred to as "the project" is in the best interest of Clayton County, Iowa, and the residents thereof. The project is defined as a Bridge Replacement over Panther Creek on 295th Street in Section 12 of T-92N R-5W (Cox Creek Township). WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and
WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Clayton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and
IT IS THEREFORE RESOLVED by the Board to accept the bid from Taylor Construction, INC. in the amount of \$415,576.00 and awards the associated contract(s) to the same;
BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions are hereby repealed. If any

part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof of not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and
BE IT FURTHER RESOLVED by the Board of Supervisors of Clayton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Casey Stickfort, the County Engineer for Clayton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.
Engineer Casey Stickfort provided a departmental update outlining current and future projects. The Board discussed the 911 Radio Communication Project. There were two bids that were presented and reviewed by the 911 Service Board and MCM Consulting. They included Motorola at \$9,311,692.83 and Racom at \$8,345,340.43. Keehner moved, Doeppke seconded to proceed with project negotiations with Racom as recommended by the 911 Service Board. Ayes: Doeppke, Keehner; Nays: Peterson. Motion carried.
/s/ Ray Peterson, Board of Supervisors Chair
Attest: Jennifer Garms, Clayton County Auditor
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