

CITY OF MONONA • MINUTES 12.16.2024

**CITY OF MONONA
Regular Council Meeting
Monday, December 16, 2024**

The Monona, Iowa, City Council met in regular session Monday, December 16, 2024, at 6:00 p.m. in Monona City Hall Council Chambers. Mayor Grant Langhus presided with John Elledge, Bridget Schlein, Timothy Wright, and Erin Friedley present. Preston Landt was absent.

Guests Present: Jared Burkle (PeopleService), Audrey Posten (NIT), Destiny Kaper (The Outlook), Ardie Kuhse (MCED), Casey Stickfort (Clayton County Road Engineer), and Austin Wille (Monona Police).

1) Approve Consent Agenda Moved by Elledge, seconded by Wright, to approve consent agenda as submitted. Carried Unanimously.

• Agenda
• Council Minutes ~ December 2, 2024

• Treasurer/Budgetary Reports ~ November 2024

• Library Report ~ November 2024

• Little Bulldog Childcare Report ~ November 2024

• Utility Billing Reconciliation ~ November/December 2024

• Approve Liquor License Renewal ~ Outdoor Creations and Casey's

2) Hearing of Delegations None

3) Clayton County Road Engineer ~ W. Iowa St./B45/Pleasant Ridge Road West

Clayton County Road Engineer, Casey Stickfort, talked to the council about doing a mill and overlay project on the west end of B45/Pleasant Ridge Road. The city of Monona and Clayton County share this road. The county would like to do this project in July 2025. Thirty-five percent of the road is owned by the city. Casey talked about the county doing the project and then having a 28E agreement with the city for the city's portion of the cost. It was moved by Elledge, seconded by Wright to approve \$126,000.00 for the project in our 25/26 budget. Carried Unanimously.

4) PeopleService Report

PeopleService operator, Jared Burkle, discussed written Operations and Maintenance (O&M) reports for Water and Wastewater Departments for November 2024.

Water O&M

• Talked with Northway Well and Pump about getting updates on the flow meter replacement at Well #3.

Wastewater O&M

• Step screen plugged causing flow to be bypassed to the EQ basins.

• Put clarifier #2 back online after rain caused increase in flows.

• Found issues with SCADA in the wastewater plant not communicating. Working with Automatic Systems and Preston Landt to find the best option to fix.

• Completed manhole inspections in zone #2. (Southeast section of town)

• Iowa Pump returned jet mix pump that went bad a not charge.

5) Interior Water Tower Painting and Sewer Cleaning and Televising Plan

Jared Burkle, with PeopleService, talked to the council about getting quotes for painting the interior of the water tower. This item is on the 24/25 budget. He also talked about putting sewer cleaning and televising of around 18,000 feet of the Northeast section of town on the 25/26 budget.

6) Police Report

Police Chief Amsden was unable to attend the meeting so Officer Wille went over the November 2024 police report. Officer Wille also talked about the status of applications to fill a current and upcoming vacancy. There was also some discussion of snowmobiles being driven in town. He also discussed the status of the forfeiture funds and the blue Ford. After some discussion on the blue Ford, it was moved by Wright, seconded by Elledge to take bids for the sale of the blue Ford. Carried Unanimously.

7) Town & Country 5-Year Garbage Contract

Administrator Collins talked to the council about the garbage contract with Town & Country that expired June 30, 2024. The council approved a new contract with Waste Management, Inc. to manage totes picked up for garbage and recycling earlier this year. After looking over the contract, it was moved by Elledge, seconded by Wright to approve the 5-Year contract with Town and Country for picking up the dumpster garbage in Monona. Carried Unanimously.

8) 1st Reading of Ordinance 440-24 Amending Provision Pertaining to Water Fees

Administrator Collins talked to the council about the steps that take place when a city utility bill is not paid on time. First a 10% late fee is charged and then a Notice of Discontinuance of Water Service fee is mailed out. Two weeks after this mailing, any account still unpaid receives a door hanger giving notice that water will be shut off if the account is not paid. Ordinance 440-24 will allow a fee of \$25.00 to be charged to any customer that re-

ceives a door hanger. It was moved by Wright, seconded by Schlein to approve the first reading of Ordinance 440-24. ROLL CALL: Ayes – 4, Nays – 0. Motion carried.

9) 1st Reading of Ordinance 441-24 Amending Provision Pertaining to Solid Waste Fees

With the new 5-year contract for garbage and recycling pickup being approved earlier this year, new monthly fees need to be implemented. The ordinance raises the current monthly fee of \$22.00 a month for garbage and recycling totes to \$26.00 a month. The ordinance also adjusted the cost of 2, 4, 6 and 8 yard dumpsters. It was moved by Wright, seconded by Friedley to approve the first reading of Ordinance 441-24. ROLL CALL: Ayes – 4, Nays - 0. Motion carried.

10) Consider Changes to Employee Vacations

Currently Monona employees receive personal time yearly and vacation time based on date-of-hire. After some discussion on this it was moved by Wright, seconded by Schlein to combine personal time and vacation time and call it PTO (Paid Time Off). Carried Unanimously.

11) Hacker, Nelson & Co. CPA's Annual Representation Letter

The council was presented with a letter of Representation from Hacker, Nelson & Co. CPAs in connection with their engagement to conduct the City's annual examination for the fiscal year ending June 30, 2024. After some discussion it was moved by Schlein, seconded by Elledge to accept the Annual Representation Letter. Carried Unanimously.

12) Community Center Dishwasher and Large Garbage Disposal

Administrator Collins talked to the council about the commercial dishwasher and garbage disposal that are in the community center. Both of these are original to the community center. The dishwasher has not been used much since the meal site was discontinued. After some discussion it was moved by Elledge, seconded by Friedley to approve not putting any money into fixing these two items, but have council look at them after the meeting. Carried Unanimously.

Mayor/Council/Administration Notes:

• City Hall will be closed from Noon to 1:00 p.m. for staff Christmas party on Thursday, December

19th, closed Tuesday and Wednesday, December 24th and 25th and Wednesday, January 1, 2025

• The city received notice that up to \$149,241.00 of the SRF Sewer Project Loan will be forgiven.

Hearing no further comments, Mayor Langhus declared the meeting adjourned at 7:37 p.m.

Next regular council meeting is scheduled for Monday, January 6, 2024, at 6:00 p.m. at the Monona City Hall Council Chambers with a budget meeting at 5:15 p.m.

Barbara Collins, City Admin/Clerk

Monthly Revenues for November:

ACCOUNT TITLE BALANCE
GENERAL TOTAL 93,045.90
LIBRARY TOTAL 3,099.50
ROAD USE TAX TOTAL 17,577.01
TRUST & AGENCY TOTAL

..... 11,005.73
T.I.F. TOTAL 14,592.37
LIBRARY MEMORIAL TOTAL

..... 350.00
MONONA PUBLIC GARD & TRAI
TOTAL..... 40.00
DEBT SOURCE CASH TOTAL

..... 8,969.79
WATER TOTAL 26,710.69
SEWER TOTAL..... 53,369.12
21/22 SEWER LINING FUND
TOTAL..... 34,496.00
GARBAGE TOTAL 15,521.20
LITTLE BULLDOG - SINKING
TOTAL..... 1,058.00
LITTLE BULLDOG - RESERVE
TOTAL..... 106.00

MONTHLY REVENUES

..... **\$279,941.31**

Monthly Expenses for November:

ACCOUNT TITLE BALANCE
GENERAL TOTAL 45,581.62
LIBRARY TOTAL 6,286.91
ROAD USE TAX TOTAL

..... 55,898.64
TRUST & AGENCY TOTAL

..... 6,206.57
LIBRARY MEMORIAL TOTAL

..... 253.73
MONONA PUBLIC GARD & TRL
TOTAL..... 1,663.00
DEBT SOURCE CASH TOTAL

..... 15,038.06
WATER TOTAL 15,170.91
SEWER TOTAL..... 24,601.91
21/22 SEWER LINING FUND
TOTAL..... 3,580.48
AIRPORT TOTAL..... -1,362.00
GARBAGE TOTAL 20,123.36
LITTLE BULLDOG - SINKING
TOTAL..... 2,116.00
HEALTH TOTAL..... 7,353.41

MONTHLY EXPENDITURES

..... **\$202,512.60**

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