

CITY OF LUANA • MINUTES 12.05.2024

LUANA CITY COUNCIL MINUTES OF DECEMBER 5, 2024

The Luana City Council held their regular monthly meeting Thursday December 5, 2024, at 7:00 pm. with Council Members Lonnie Baade, Todd Olson, Luke Steege present. Absent: Kevin Boddicker, Jackie Radloff-Schneider.

Mayor Jerry Schroeder called meeting to order at 7:00 pm.

Minutes of November meeting were reviewed and approved upon a motion by Steege, second by Olson, carried unanimously.

Baade motioned to pay all monthly claims totaling \$41,943.53, Steege second, carried unanimously. Receipts for the month totaled \$56,310.02 Steege motioned to pass Res. 12-2024 T.O.F, Olson second, carried unanimously. Council reviewed reconciled reports.

Council reviewed contract received from Murphy Helwig Library for library services for residents of Luana. Olson motioned to accept contract terms, Baade second, carried unanimously.

Humble gave an update on lagoon project. Project plans & specifications are 90% complete. The schedule moving forward is very dependent on distance waiver re-

ceipts (only one remaining to receive), DNR review times, easement and land acquisition. SRF Environmental Review Anticipated to take 6-12 months, but cannot commence until final separation distance waiver is received. MSA to schedule a plan set review meeting with City in January. Steege motioned to approve \$700 reimbursement to property owner for lost trees within easement area, Olson second, carried unanimously.

Baade motioned to name "The Outlook" as the City of Luana's official newspaper, Steege second, carried unanimously. Res. 12-2024 adopted.

Council discussed budgeted expenses needed for FY2026. Items included are city hall building tuck pointing repairs, seal coating and also looking at repairs on X16.

Mayor requested to move meetings back to city hall. Council was in consensus.

Next regular council meeting will be held January 2, 2025, at 7:00 pm.

Mayor Schroeder adjourned the meeting at 7:30 pm.

*Tammy Humble,
City Administrator*

Monthly Expenditures \$41,943.53: Alliant Energy \$1,811.69; Black Hills Energy

\$188.06; Card Services \$83.87 (Donation and software subscription); Column Software \$64.98 (Publication); Federal Taxes \$1,494.04; G&J Winter \$200.00 (Deposit return); IPERS \$1,472.28; IA Firefighters Assoc \$378.00 (Membership dues); IA One Call \$19.80; Jeff Kleinow \$35.98 (Reimbursement); John Deere Financial \$15.47 (Firefighter supplies); LSB \$7.03 (TIF debt); MacQueen \$2,529.39 (Firefighter equipment); Microbac \$99.00 (Sewer testing); MSA \$23,266.50 (Lagoon engineer); NEIT \$121.99; River City Paving \$138.70 (Road materials); Wages \$7,703.41; Waste Management \$2,313.34. Fire Department Expenditures \$2,962.68; General Fund Expenditures \$15,269.62; Propriety Expenditures \$23,565.50; Road Use Tax Expenditures \$138.70; TIF Expenditures \$7.03.

Monthly Revenue \$56,310.02: Franchise Fee (Black Hills) \$102.34; Franklin Township \$1,748.00; Interest \$959.85; Local Option \$3,138.02; Property Taxes \$11,914.91; RUT \$1,644.85; SRF Loan \$31,500.00; Utilities \$5,302.05.

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IOWA DISTRICT COURT CLAYTON COUNTY WALLIN ESTATE CASE NO. ESPR007790

THE IOWA DISTRICT COURT FOR CLAYTON COUNTY CASE NO. ESPR007790 NOTICE OF PROBATE OF WILL, OF APPOINTMENT OF EXECUTOR, AND NOTICE TO CREDITORS IN THE MATTER OF THE ESTATE OF ROBERT R. WALLIN

To All Persons Interested in the Estate of Robert R. Wallin, Deceased, who died on or about March 27, 2022.

You are hereby notified that on June 5, 2024, the Last Will and Testament of Robert R. Wallin, deceased, bearing date of May 1, 2007, was admitted to probate in the above named court and that Courtney Wallin was appointed Executor of said estate in ancillary proceedings in the State of Iowa. Any action to set aside the will must be brought in the district court of said county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.

Notice is further given that all persons indebted to the estate are requested to make immediate payment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred.

Dated December 2, 2024.

Courtney Wallin, Executor of Estate in Ancillary Administration in Iowa
913 W Eden Place,
Milwaukee, WI 53221

Michael J Schuster,
ICIS#: AT0007123
Attorney for Executor
Schuster, Mick &
Friedmann Law Office
318 South River Park Drive,
PO Box 609
Guttenberg, IA 52052-0609

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CITY OF MONONA • MINUTES 12.02.2024

CITY OF MONONA Regular Council Meeting Monday, December 2, 2024

The Monona, Iowa, City Council met in regular session Monday, December 2, 2024, at 6:00 p.m. in the Monona City Hall Council Chambers. Mayor Grant Langhus presided with John Elledge, Bridget Schlein, Preston Landt, Erin Friedley and Tim Wright present.

Guests Present: Audrey Posten (NIT), Ardie Kuhse (MCEd), Heidi Landt and Shirley Seitz, (Library) and Audrey Ruff (MFL MarMac Student)

1) Approve Consent Agenda
Moved by Wright, seconded by Schlein, to approve consent agenda as listed. Carried Unanimously.

- Agenda
- Special Council Minutes ~ November 20, 2024
- Prepaids/Warrants
- Darby Family Aquatic Center Endowment ~ October 2024
- Public Works Report ~ November 2024

PREPAID LIBRARY

ALLIANT ENERGY ELEC.. 306.00
ALPINE COMMUNICATIONS, LC SECURITY SYSTEM MONITORING 29.95
BAKER & TAYLOR, INC. BOOKS & PROCESSING672.51
CONSUMER REPORTS SUBSCRIPTION 26.00
COON RAPIDS PUBLIC LIBRARY BOOK5.74
GORDON FLESCH COMPANY QUARTERLY CONTRACT COP- IER91.03
LANDT, HEIDI MOVIES,- BOOKS,PUPPETS,SHELF391.51
LANDT, LAYLA CLEANING77.50
DON MARTINDALE LAWN CARE114.00

MicroMarketing ASSOCIATES
2 AUDIO CD BOOKS 81.78
NEIT PHONE SERVICE 48.75
STOREY KENWORTHY/MATT PARROTT PAPER TOWELS, TISSUES 67.51
THE IOWAN MAGAZINE RENEWAL SUBSCRIPTION 24.00
Accounts Payable Total **\$1,936.28**

PREPAIDS

AFLAC AFLAC-PRETAX... 333.06
ALLAMAKEE-CLAYTON ELECT COOP ELEC SERV 58.00
ALLIANT ENERGY ELECTRICITY 6,801.86
CITY OF MONONA HLTH INS-PRETAX.....731.84
CLAYTON COUNTY CLERK OF COUR 115 W CENTER STREET 195.00
CLOVERCONNECT CAMP- GROUND PROCESSING FEES..97.31
DEARBORN NATIONAL LIFE INS. CO LIFE INSURANCE..... 158.05
DELTA DENTAL OF IOWA DECEMBER DENTAL..... 859.26
FIREFLY RESERVATIONS MONTHLY RESERVATION FEES.....17.50
FREEDOMBANK FED/FICA TAX 3,441.26
HSA - EMPLOYEE HSA EMPLOY- EE 50.00
IPERS IPERS.....4,767.01
KLUESNER CONSTRUCTION CRACK SEALING NORTH TO WELMAN.....9,184.80
MARCO - GREATAMERICA FINANC CONTRACT BASE RATE CHANGE 75.00
DEVON MEYER REISSUE LIFE- GUAR CERT/SWIMSUIT 238.36
MID-AMERICA ASSOCIATES HEALTH INSURANCE PREMIUMS5,435.33
MIDAMERICA BOOKS

BOOKS.....171.65
MIDWEST GROUP BENEFITS S.LANDT DECUTIBLE BUY- DOWN566.13
MONONA POST OFFICE NOVEMBER UTILITY BILLING... 330.34
PEOPLESERVICE CONTRACT FEE 25,207.00
PRAIRIE ROAD BUILDERS,INC. COLD MIX819.00
TREASURER STATE OF IOWA WATER EXISE TAX3,207.03
U.S. CELLULAR PHONE SERV289.71
WASTE MANAGEMENT-LACROSSE RECYCLING/GAR- BAGE 14,065.20
Accounts Payable Total **\$77,099.70**

WARRENTS

UMB BANK NA INTEREST DOWNTOWN PROJECT 2,402.50
BLACK HILLS/IOWA GAS UTILITY GAS SERVICE580.65
BODENSTEINER IMPLEMENT CO SERVICED 1025JD & 6320JD 831.64
BODLEY EQUIPMENT & REPAIR BUTTON PLATES CROSSWALK SIGN 33.50
COLUMN SOFTWARE PBC FINANCIAL REPORT.....439.34
CROELL, INC. CONCRETE 2,226.25
FISK'S FARM & HOME SUPPLY MICROWAV/SALT/TRAIL SUP/ SHOP.....495.98
FREEDOMBANK PAGE ST IMPROVEMENT INTER 8TH..... 3,475.05
HUBER FENCING DOG PARK FENCE INSTALLATION..... 13,298.00
IOWA DPMT OF PUBLIC SAFETY FY25 QTR IA SYSTEM OCT24- DEC24300.00
IOWA FINANCE AUTHORITY PHASE I SEWER..... 12,635.56

IOWA LAW ENFORCEMENT ACADEMY AW PRECISION DRIVING COURSE 625.00
KMDE LLC OCTOBER SOLAR 2,105.58
MERCYONE ELKADER MED. CTR. DRUG TEST AJ..... 49.80
MID-AMERICA PUBLISHING CORP. WINTER NOTICE 31.60
MIDWEST GROUP BENEFITS S.LANDT DECUTIBLE BUY- DOWN1,172.28
T & K CAHOON NAPA AUTO PARTS BATTERY 1025 JD..... 199.99
NEIT PHONE SERVICE.... 429.77
PALAS, GRACE JANITORIAL CC 5:40 HOURS81.00
SCHILLER LAW OFFICE LEGAL FEES..... 325.90
SMITTY'S OIL & TIRE OIL CHANGE TAHOE.....95.95
STOREY KENWORTHY/MATT PARROTT NEW OFFICE CHAIR FOR SHOP237.33
TIMES-REGISTER dba Morris News ORDER 186971 LEGALS FORFEITU..... 30.25
UPPER EXPLORERLAND/NEIRHTF MONONA SEWER OCTOBER 2024 948.75
USDA RURAL DEVELOPMENT LBCC LOAN 1,058.00
VEENSTRA & KIMM, INC. ENGINEERING FEES.....1,270.14
WILLE, AUSTIN PATCHES/PO- LICE PUT ON COAT 79.91
Accounts Payable Total **\$45,459.72**

2) Hearing of Delegations
None

3) Murphy Helwig Library Budget for 2025/2026
Library Director, Heidi Landt, reviewed budget items for the 2025/2026 budget. This budget has been approved by the library board. Some of the budget increases were for wages, training, programming,

books, and city contribution. The council will consider the library budget during the upcoming budget meetings.

4) Approve Possible Offer for an Uncertified Officer
No action has been taken since all needed requirements have not been met as of this meeting.

5) Approve New Ad for Certified Offer Position and Reserve Police Officer
The council discussed setting up a new email to accept applications. It was moved by Wright, seconded by Schlein to approve the ad as written except for adding non-certified officer to the ad and the new email. Carried unanimously.

6) Discuss gWorks Municipal Accounting Program
The city has used a municipal accounting program since 2001. Our newest invoice almost doubled in cost from 2024 to 2025. The program is moving to a cloud based program and will require everyone to convert by the end of 2025. More information will be brought to the council over the next several months.

7) Go Over Elected and Appointed Positions
Administrator Collins went over all the elected and appointed positions for the City of Monona to make updates to be approved by resolution on January 6, 2025. Three positions are needing to be filled.

8) Go Over Budget Calendar for Preparation of FY 2025-2026 City Budget
Administrator Collins went over a typical budget outline that covers the extra public hearing that will be needed during the 25/26 budget preparation.

9) Set January Council Meeting Dates

The regular council meetings for January 2025 will be on the 6th and the 20th. City Administrator Collins asked the council if they wanted to hold the first budget meetings on the same nights as the council meeting and either have the meeting at 5:15 p.m. or directly after the regular meeting. After some discussion, it was moved by Wright, seconded by Friedley to hold the January budget meeting on Monday, January 6th and 20th, 2025 at 5:15 p.m. at the City Hall Council Chambers. Carried Unanimously.

10) Discuss Fiscal Year 2025/2026 City Goals and Objectives
The council discussed projects that they would like to get more information on and/or put on a list of city goals and objectives for future budgets. 24/25 projects were: more downtown Christmas lights, dog park, mural on downtown building, tablets for council, WIFI at parks, EV charging station, and redo some streets by school. The dog park and tablets for council have been or should be completed before June 20, 2024. Sidewalk program, disc golf, digital signage, mural, purchase of some land, wildflowers planted underground solar panels, and what to do with dangerous building were items mentioned for upcoming fiscal year(s).

Mayor/Council/Clerk Notes:
None
Hearing no further comments, Mayor Langhus declared the meeting adjourned at 7:15 p.m.
Next regular council meeting is scheduled for Monday, December 16, 2024, at 6:00 p.m. at the Monona City Hall Council Chambers
Barbara Collins, City Administrator

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