

MINUTES / CLAIMS CITY OF LUANA

LUANA CITY COUNCIL  
MINUTES OF OCTOBER 6, 2022

The Luana City Council held their regular monthly meeting Thursday October 6, 2022, at 7:00 pm. with Council Members Lonnie Baade. Kevin Boddicker, Todd Olson, Jackie Radloff-Schneider present. Absent: Luke Steege.

Mayor Jerry Schroeder called meeting to order at 7:00 pm.

Minutes of September meeting were reviewed and approved upon a motion by Jackie Radloff-Schneider second by Boddicker, carried unanimously.

Baade motioned to pay all monthly claims totaling \$49,309.09, Olson second, carried unanimously. Receipts for the month totaled \$34,184.29. Council reviewed reconciled reports.

Administrator Humble covered completed 2022AFR with council. Council was informed of publication of said report date of October 19, 2022. Olson motioned to approve 2022AFR and set public hearing for November 3, 2022. Radloff-Schneider second, carried unanimously.

Radloff-Schneider motioned to approve bid from Prairie Road Builders for seal coating roads, Boddicker second, carried unanimously.

Olson motioned to approve building permit for chain link fence at 106 Circle Drive, Baade second building permit, carried unanimously.

Boddicker motioned first reading of Ord. 2022-11, Lawn Maintenance, Olson second first reading, carried. Roll call vote: AYES 5, NAYS 0. 6.8.1 MAINTENANCE REQUIRED. All yards and gardens shall be kept free of noxious weeds. All lawn grasses shall be kept mowed or trimmed so that they do not exceed seven inches in height from ground level to blade tip. 6.8.1.5 PENALTY FEE. The cost to the property owner for lawn mowing or other removal of items that are in violation of the standards set forth in this chapter will be one-hundred-dollar fee per hour per occurrence with a minimum of a one-hundred-dollar fee.

Mayor gave council update on junk vehicle violators on Old Hwy 18 & 52. Junk Vehicle Ordinance Amendment was tabled.

Northeast Iowa Community Action requested the City of Luana to renew 28E agreement with NEICAC to comply with state auditor guidance when providing donations to non-profit agencies. Boddicker motioned to enter into a 28E Agreement for funding services between Northeast Iowa Community Action Corporation and the City of Luana which shall automatically renew for

a one-year period until terminated. No mandatory donation will be required. Baade second, carried unanimously. Roll call vote: AYES 4, NAYS 0. Whereupon, the Mayor declared the measure duly adopted.

Radloff-Schneider motioned to pass Res. 10-2022 Establishing a Fee for Checks Returned, Boddicker second, carried unanimously. Roll call vote: AYES 4, NAYS 0. Whereupon, the Mayor declared the measure duly adopted.

PWS, Kleinow, presented pictures of deterioration of city roof. Boddicker motioned to move forward with needed roof repairs on city shop with cost not to exceed \$21,000.00, Olson second, carried unanimously. Next regular council meeting will be held November 3, 2022, at 7:00 pm.

Mayor Schroeder adjourned the meeting at 8:05 pm.

Tammy Humble,  
City Administrator

Monthly Expenditures
\$49,309.09: Benjegerdes Machine \$161.94 (Truck repairs); Black Hills Energy \$160.25; Certified Letters \$172.70; Derrick Eilers \$54.56 (Fireman supplies); Electric Motor Shop \$110.00 (Flagpole repair); Federal Taxes \$961.30; IA League of Cities \$358.00 (Membership dues); IDNR \$210.00 (Permit fee); IPERS \$976.99; John Deere Financial \$182.18 (Fireman supplies); Lance Hangartner Tree Service \$6,125.00 (Tree removal); LnM Truck and Trailer Repair \$1,643.03(Firetruck repair); Microbac \$14.25 (Water testing); Mid-America Publishing \$37.62; NEIT\$177.81; Postage \$88.65; Prairie Road Builders \$27,417.30(Seal coating); River City Paving \$319.50 (Road materials); Sandry Fire \$2,212.47 (Fireman supplies);Sautters Auto \$69.77 (Firetruck repairs); State Withholding \$600.00; Supreme Graphics \$97.20 (Printing); Wages \$5,187.30; Waste Management \$1,954.27; W.E.T. Tax \$17.00. Fire Department Expenditures \$4,248.17; General Fund Expenditures \$16,859.28; Propriety Expenditures \$302.90; Road Use Tax Expenditures \$27,898.74; TIF Expenditures \$0.
Monthly Revenue
\$34,184.29: Franchise Tax (Black Hills) \$30.73; Interest \$552.02; Local Option \$4,937.23; Property Tax \$5,361.52; RUT \$2,163.57; Utilities \$21,139.22.

Published October 12, 2022 in  
The Outlook, Monona

PROBATE

DISTRICT COURT FOR  
CLAYTON COUNTY

THE IOWA DISTRICT COURT  
FOR CLAYTON COUNTY  
CASE NO. ESPR007600  
NOTICE OF PROBATE OF  
WILL, OF APPOINTMENT OF  
EXECUTOR,  
AND NOTICE TO CREDITORS  
IN THE MATTER OF THE  
ESTATE OF RICHARD E.  
HUCKSTADT, Deceased

To All Persons Interested in the Estate of Richard E. Huckstadt, Deceased, who died on or about August 28, 2022:

You are hereby notified that on September 14, 2022 the Last Will and Testament of Richard E. Huckstadt, deceased, bearing date of February 20, 1997, was admitted to probate in the above named court and that Roger W. Huckstadt was appointed Executor of the estate. Any action to set aside the will must be brought in the district court of said county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.

Notice is further given that all persons indebted to the estate are requested to make immediate payment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred.

Dated 09-16-2022.

/s/ Roger W. Huckstadt,  
Executor of Estate  
4228 Crestview Drive  
Cedar Falls, IA 50613

/s/ Gregory J. Schiller,  
ICIS#: 8401  
Attorney for Executor  
Schiller Law Office  
105 W. Center Street  
Monona, IA 52159  
Date of second publication October 19, 2022.

Published October 12  
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MINUTES / CLAIMS CITY OF MONONA

EMPLOYEE.....	100.00
HSA - EMPLOYEE HSA	
EMPLOYEE.....	92.00
HSA - EMPLOYEE HSA	
EMPLOYEE.....	200.00
IPERS IPERS.....	7,560.42
KLUESNER CONSTRUCTION	
ASPHALT 2/5' N MAIN &	
WELLMAN.....	113,085.82
MARCO dba GREATAMERICA	
FINANC COPIER	
MAINTENANCE.....	262.00
MONONA POST OFFICE	
SEPTEMBER UTILITY BILLING	
.....	280.72
PEOPLESERVICE CONTRACT	
FEE.....	22,609.00
TREASURER STATE OF IOWA	
EXCISE TAX.....	5,152.76
U.S. CELLULAR PHONE SERV ...	
.....	276.62
WELLMARK BL CROSS BL	
SHIELD PREM.....	7,572.99
Total .....	\$ 183,794.86
WARRANTS	
ALCOPRO ALCOHOL SENSOR...	
.....	215.50
ALLA-CLAY FARMACY INC	
DURANGO 2.5 GAL WEED	
CONTROL.....	169.65
JO AMSDEN SHIRTS X 4 ..	132.00
BLACK HILLS/IOWA GAS UTILITY	
GAS SERVICE.....	333.02
CAPITAL SANITARY SUPPLY	
TP/ TOWELS/ CLEANING	
SUPPLIES.....	246.72
CITY LAUNDERING CO.	
CLEANING SUPPLIES ..	124.06
ELECTRICAL ENGR&EQ (3E)	
GENERATOR REPAIR.....	2,645.62
ETHAN KOEHN CONSTRUCTION	
GATEWAY IMPROVEMENTS...	
.....	9,600.00
RANDY A. EVANSON MEAL	
REIMB.....	16.53
FEHR GRAHAM	
2021 REAP/ MAIN ST TRAIL ....	
.....	1,795.50
FISK'S FARM & HOME SUPPLY	
UNIFORM/ PAINT/ SUPPLIES..	
.....	343.39
HANGARTNER CONST&TREE	
SERVICE14 STUMPS REMVL/	
BKFFILL/MAPEX3.....	6,300.00
IOWA ASSN. OF MUNICIPAL	
UTILIT ISEP OCT - DEC	
SAFETY TRAIN.....	597.33
INSURANCE MANAGEMENT	
GROUP AIRPORT	
INSURANCE.....	1,596.00
IOWA DEPT. OF NAT. RES H2O	
ANNUAL WATER USE FEE	
2022.....	115.00
IPERS.....	-0.01
J & R SUPPLY, INC. PAINT FOR	
SHARROW TRAIL.....	366.00
KINLEY, ELLIE REIMB. LG CERT	
FAC BOARD OKD.....	140.00
L.L. PELLING CO., INC. 5.83	
TONS HI PERFORM PREMIX ..	
.....	728.75
MID-AMERICA PUBLISHING	
CORP. MINUTES 9/6.....	201.96
MIKE J. EGAN MEAL REIMB.....	
.....	16.53
MONONA CHAMBER & EC. DEV.	
4TH QTR DUES/ ALLOCATION	
3,000.00	
MRACEK PLBG. HTG. & ELEC.,	
LLC FURNACE FILTERS X 12 .	
.....	264.96
NATURE'S NUTRITION/AMISH	
6 MUMS @ CITY HALL.....	52.75

NEIT PHONE SERVICE.....	411.52
NORTHEAST IARC&D TURKEY	
RIVR WATERSHD MGMT	
COOR.....	250.00
OUTDOOR CREATIONS	
RETAINING WALL.....	10,722.00
QUILLIN'S TOWELS.....	19.96
SCHULTZ SIGN COMPANY	
2 LOGOS & INSTALLATION .....	100.00
SMITTY'S OIL & TIRE	
'16 CHARGER TIRES/	
ROTORS/BRAKE.....	1,102.95
STOREY KENWORTHY/MATT	
PARROTT OFFICE SUPPLIES	
.....	143.80
TIESKOETTER LAWN CARE	
FALL WEED CONTROL/	
SPRAY.....	1,270.00
TIMES-REGISTER dba Morris	
News HW AD PUBLIC WORKS	
2X3 X 4.....	149.00
USDA RURAL DEVELOPMENT	
LBCC LOAN.....	1,058.00
WEX BANK FUEL.....	1,737.68
WILLIAMS CARPET CLEANING	
JANITORIAL CC/ CH/ LIB.....	
.....	194.88
Total .....	\$ 46,161.05

2) Hearing of Delegations  
MCED Director, Ardie Kuhse asked if Monona had specific hours for Trick or Treating. Administrator Collins informed her that it is always on Halloween night and the city is currently checking into setting a recommended time.

3) UMGC Grant Update (Jim Langhus)

Jim Langhus applied to Upper Mississippi Gaming Corporation (UMGC) for a grant of \$126,000.00 to help with hard surfacing the remaining of the lime/chip trail. Jim was notified the city was awarded a \$100,000.00 grant for this project. The city will investigate fund-raising events to help with the remaining \$116,016.00. It was moved by Meyer, seconded by Elledge, to move forward with getting the project ready to bid. Carried Unanimously.

4) 2023/2024 City Goals

Administration Collins supplied a copy of the last set of City Goals from 2019/2020. Every item except for one has been completed. Collins asked the council to come up with a new list for 2023/2024. After some discussion it was decided to hold a special meeting to discuss this. The meeting will be held immediately after the November 7th council meeting.

5) Gateway Park Hard Surfacing/ ADA Parking Spot Grant Project Update

MCED, in conjunction with the City of Monona, applied for an UMGC grant to hard surface the seven campsites at Gateway Park Campground and add an ADA parking spot by the Veteran's Memorial. UMGC awarded \$29,540.00 towards the project. The project has been completed with a cost to the city of approximately \$10,551.00. Due to new grass seeding, the campground will remain closed until next year.

6) Main Street Trail Extension Grant Project

In 2019, a REAP Grant was submitted to help complete Phase III

of the Monona Butterfly Trail. The eight-foot-wide trail would start in Gateway Park, where the last phase ended, curve around behind the Veteran's Memorial and playground then curve around to the driveway entrance to the park off Main Street. The trail then would run north along the west side of Main Street past NEIT, Quillin's, Garden City United Methodist Church, past a residential home to the corner of Spruce and Main Street. Then a sharrow-trail would be painted on Spruce and Water Street to direct people safely to the school and City Park. The project was completed this past week and the paperwork will be submitted to the REAP Grant committee to receive our grant money.

7) CDBG Grant for Phase III Sewer Lining Project

The city was notified we did not receive any CDBG grant funding for the third quarter. If the city resubmits the grant and is successful in obtaining grant money for the 4th quarter, we could receive bids by March 30, 2023, for council approval at the April 3rd council meeting. If we are not successful, we can receive bids by February 2nd with council approval at the February 6th meeting. It was moved by Wright, seconded by Meyer to resubmit the grant. Carried Unanimously.

8) City Benefits/Insurance

Administrator Collins presented the council with information about the city's current health insurance plan, the renewal plan, HSA contributions and employee reimbursement for insurance covering spouse or spouse and children. Collins also supplied the council with possible premium cost to add dental and/or vision to the city's benefits. After some discussion it was moved by Meyer, seconded by Elledge to add Delta Dental and Vision as a paid benefit to city benefits. AYES – Four, Landt Abstained. Motion Carried.

After more discussion, it was moved by Elledge, seconded by Wright, to approve the renewal figures, and make no changes to the insurance plan, HSA contributions and employee cost for spouse and children at this time. AYES – Four, Landt Abstained. Motion Carried

Mayor/Council/Clerk Notes:

• Housing Survey Results handed out to council.

• Issues with walnut trees on Hill and First St.

• Pool Painting to be done next week by Dryer Painting unless another quote is received.

Hearing no further comments, Mayor Koenig declared the meeting adjourned at 6:59 p.m.

Next regular council meeting was scheduled for Monday, October 17, 2022, at 6:00 p.m. at the Monona Community Center

Barbara Collins,  
City Administrator

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FINANCIAL REPORT CITY OF LUANA

STATE OF IOWA 2022 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2022 CITY OF LUANA, IOWA DUE: December 1, 2022		16202200900000		
		CITY OF LUANA		
		PO Box 96		
		LUANA IA 52156-0096		
		POPULATION: 301		
NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.				
ALL FUNDS				
	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	77375		77,375	75,059
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	77,375		77,375	75,059
Delinquent Property Taxes	0		0	0
TIF Revenues	38,840		38,840	37,151
Other City Taxes	43,901	0	43,901	32,344
Licenses and Permits	855	0	855	465
Use of Money and Property	159	1,753	1,912	2,045
Intergovernmental	60,481	20,858	81,339	76,175
Charges for Fees and Service	24,777	113,172	137,949	137,050
Special Assessments	0	0	0	0
Miscellaneous	13,256	2,158	15,414	7,300
Other Financing Sources, Including Transfers in	2,745	20,685	23,430	1,411
Total Revenues and Other Sources	262,389	158,626	421,015	369,000
Expenditures and Other Financing Uses				
Public Safety	42,296		42,296	55,500
Public Works	74,793		74,793	90,975
Health and Social Services	0		0	0
Culture and Recreation	1,849		1,849	2,150
Community and Economic Development	28,907		28,907	36,255
General Government	62,245		62,245	69,465
Debt Service	0		0	0
Capital Projects	0		0	0
Total Governmental Activities Expenditures	210,090	0	210,090	254,345
Business type activities		100,312	100,312	127,370
Total All Expenditures	210,090	100,312	310,402	381,715
Other Financing Uses, Including Transfers Out	23,430	0	23,430	1,411
Total All Expenditures/and Other Financing Uses	233,520	100,312	333,832	383,126
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	28,869	58,314	87,183	-14,126
Beginning Fund Balance July 1, 2021	301,896	242,624	544,520	503,438
Ending Fund Balance June 30, 2022	330,765	300,938	631,703	489,312
NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:				
Non-budgeted Internal Service Funds		Pension Trust Funds		
Private Purpose Trust Funds		Agency Funds		
Indebtedness at June 30, 2022	Amount	Indebtedness at June 30, 2022		Amount
General Obligation Debt	0	Other Long-Term Debt		5,500
Revenue Debt	18,473	Short-Term Debt		0
TIF Revenue Debt	56,919			
		General Obligation Debt Limit		872,655

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