

PUBLIC HEARING
CITY OF MONONA

NOTICE OF PUBLIC HEARING
PROPOSED SALE OF CITY
OWNED PROPERTY

The Monona City Council has reached a tentative agreement with Brian Meyer for the purchase of city owned property. Due to an issue with the legal description a new public hearing for the property known as the Monona Municipal Airport will need to be held. The property is located outside of the city limits of Monona. It is legally described as: Part of the West Half (W ½) of the Northwest Quarter (NW ¼) and part of the Northwest Quarter (SW ¼) of Section Twenty (20), Township Ninety-five (95) North, Range Four (4), West of the 5th P.M., Clayton County, Iowa, described as follows:

Commencing at the Northwest corner Section 20, Township 95 North, Range 4 West of the 5th P.M., thence South 89° 48' East along the North Line of Section 20, 478.30 feet to the point of beginning, thence South 89° 48' East 500.00 feet along said North Section line, thence South 0° 00' East 3000.00 feet, thence South 90° 00' West 300.00 feet, thence North 0° 00' West 2564.40 feet, thence North 90° 00' West 200.00 feet, thence North 0° 00' West 437.35 feet to the point of beginning;

A map showing the location is available for viewing at City Hall. A public Hearing will be held Monday, August 21, 2023, at 6:00 p.m. in the Monona Community Center for City Council to consider and subsequently take final action on the Offer to Buy Real Estate and Acceptance Agreement of said property as described above.

By Order of the
Monona City Council
Barbara Collins,
City Administrator
August 8, 2023

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MINUTES 08.07.2023 CITY OF MONONA

CITY OF MONONA
REGULAR COUNCIL MEETING
MONDAY, AUGUST 7, 2023

The Monona, Iowa, City Council met in regular session Monday, August 7, 2023, at 6:00 p.m. in the Monona Community Center. Mayor Grant Langhus presided with Bridget Schlein, Andrew Meyer, Timothy Wright, and Preston Landt present. John Elledge was absent.

Guests Present: John Jensen (Outlook), Audrey Posten (NIT), Ardie Kuhse (MCED), Adam Jones (Public Works Director), Brent Bruns (Faith Lutheran) and Dave Smith (Smitty's)

1) Approve Consent Agenda
Moved by Wright, seconded by Meyer, to approve consent agenda as listed. Carried Unanimously.

• Agenda
• Council Minutes ~ July 17, 2023
• Prepaid/Warrants
PREPAID/LIBRARY
NOTE: Due to the meeting date change to July 10th Library bills were paid as prepaid last month.

PREPAIDS
VENDOR REFERENCE.....

.....AMOUNT

AFLAC
AFLAC-PRETAX.....237.10

ALLIANT ENERGY ELEC.....
.....9,556.31

BACON CONCRETE BUTTERFLY TRAIL PAVING .. 161,028.38

CITY OF MONONA
HLTH INS-PRETAX..... 120.62

DEARBORN NATIONAL LIFE INS. CO LIFE INSURANCE.....
.....177.65

DELTA DENTAL OF IOWA
AUG DENTAL.....718.04

FREEDOMBANK
FED/FICA TAX.....10,188.77

HSA EMPLOYEE
HSA EMPLOYEE..... 100.00

HSA EMPLOYEE
HSA EMPLOYEE..... 92.00

IPERS IPERS.....5,176.08

MARCO dba GREATAMERICA FINANC COPIER MAINTENANCE.....
.....262.00

MONONA POST OFFICE JULY UTILITY BILLING.....297.15

PEOPLESERVICE
CONTRACT FEE..... 24,275.00

TREASURER STATE OF IOWA
STATE TAX.....1,153.43

U.S. CELLULAR PHONE SERV.....
.....242.94

USDA RURAL DEVELOPMENT
LBCC.....1,058.00

WASTE MANAGEMENT-LaCROSSE RECYCLING.....
.....3,867.44

WELLMARK BL CROSS BL SHIELD PREM.....4,382.46

ALEXIS WELSH UB Refund.....
.....119.44

TOTAL.....\$223,052.81

WARRANTS
VENDOR REFERENCE.....

.....AMOUNT

ALLA-CLAY FARMACY INC
7.5 GAL GLYPHOSATE .. 450.00

ALLAMAKEE-CLAYTON ELECT COOP ELEC SERV.....57.36

JO AMSDEN NM BALLSTC HELMET -USPS LOSTCK 460.04

BLACK HILLS/IOWA GAS UTILITY GAS SERVICE 898.32

BODENSTEINER IMPLEMENT COMPANY FILTR/BLADES/OIL/ SWEEPR LUBE..... 182.20

BUNTING, ANTHONY
CERT & SUIT..... 226.99

CAPITAL SANITARY SUPPLY
2 CS TP/ 3 CS TOWELS/ CAN LINE..... 300.07

CITY LAUNDERING CO. CLEANING SUPPLIES..... 124.06

CLAYT CO HEALTH & ZONING
POOL & SLIDE INSPECTION 400.50

CLAYTON CO. LAW ENFORCEMENT 2023 - 2024 DUES.. 60.00

D & J FEED SERVICE, INC.
BICARBONATE SODA 95.88

DECKER, KARTER
CERT & SUIT..... 257.11

DUSTIN J. LEWEY/MOBL WELD REPAIR DUMP TRUCK BOX.....
.....730.00

FEHR GRAHAM 22-1202 BUTTFLY TR CONST OBSR . 5,943.50

FISK'S FARM & HOME SUPPLY
ME BOOTS/SUPPLIES/TEST/ TRAIL1,444.12

GRAU, CLARE
CERT & SUIT.....233.99

GRAU, JULIA CERT & SUIT.....
.....233.99

HANGARTNER CONST.&TREE SERVICE 6 ASH REMVD/ TRIM 2 MAPLES..... 5,100.00

HANSON, JARETT
CERT & SUIT..... 226.99

HAWKINS, INC.
CHEMICALS1,325.12

IOWA DEPT OF TRANSPORTATION SIGN TUBING & ANCHOR X 9..... 440.73

IOWA DEPT. OF NATURAL RESOURCE NPDES WW ANNUAL PERMIT FEE.....210.00

IOWA ONE CALL LOCATES X 38 MAY & JUNE..... 34.20

JOE & MATT'S PLUM. & HVAC LLC CITY PARK URINAL REPAIR..... 123.12

KEEHNER, MADELYN
CERT..... 200.00

KEYSTONE LABORATORIES
TESTING POOL..... 30.00

KMDE LLC
JULY SOLAR SRV 3,024.70

L.L. PELLING CO., INC. 6.28 T HI PERM PREMIX.....785.00

MB CONSTRUCTION, INC.
GRIND OFF PAINT LINES..... 600.00

MCELWAINE, KADE
CERT & SUIT.....252.29

MEYER'S AUTO SERVICE 2016 CHARGER R134A REFIG/ OIL ...
.....100.59

MEYER, AIDEN
CERT & SUIT..... 259.36

MID-AMERICA PUBLISHING CORP. MINUTES 7/10407.54

MOSES, CODY REIMB RE-CERT & WSI..... 375.00

MYERS-COX CO.
CANDY - POOL..... 271.19

NEIT PHONE SERVICE..... 590.01

NUEHRING, KAYLEE
CERT & SUIT..... 236.37

NUEHRING, KYLER
CERT & SUIT..... 224.44

PAPE, KADENCE
REIMB WSI CERT300.00

PAPE, KOLE
REIMB RE-CERT 75.00

POWELL, WYATT
CERT & SUIT.....254.84

QUILLIN'S HOT DOGS/ BUNS/ SPOONS/ CONCESS.....67.88

RADLOFF, BRYCE
REIMB RE-CERT..... 75.00

RUFF, EVELYN
WSI CERT300.00

SCANTRON UP RECEIPT PRINTR ANNL SRV.....231.00

SCHILLER LAW OFFICE
LEGAL FEES..... 561.10

SMITTY'S OIL & TIRE BLUE EXPLR OIL CHANGE..... 84.95

TOWN & COUNTRY AUGUST GARBAGE..... 11,954.00

TREASURER STATE OF IOWA
INDIGENT DEF COSTS LK..... 1,128.94

UPPER EXPLORERLAND/ NEIRHTF 2024 HOUSING FUND MATCH 5,668.06

VEENSTRA & KIMM, INC.
ENGINEERING FEES - SEWER LININ.....3,300.00

VOGEL TRAFFIC SERVICES
PAVEMENT MARKINGS/ 54 GALLONS..... 2,431.00

WEX BANK FUEL..... 1,363.77

WILLE, JERICA
CERT & SUIT..... 236.37

WILLIAMS CARPET CLEANING
JANITORIAL CC/ CH/ LIB 238.00

Total..... \$ 55,184.69

2) Hearing of Delegations
None

3) Music In the Park
MCED Director Ardie Kuhse

talked to the council about Music in The Park for 2024. She asked if the council would approve the use of City Park on Thursday evenings in June and July, have food trucks (no permit for that evening), use of Community Center in case of rain and permission for coolers to be brought in. It was moved by Wright, seconded by Schlein to approve the four items. Carried Unanimously.

4) Egbert Street Repair for 2024 Hay Days Tractor Pull

MCED Director, Ardie Kuhse, talked to the council about the possibility of fixing two spots on Egbert St. The owners of the tractor pulling sled said they wouldn't come back unless these spots were fixed, or a new spot was found prior to Hay Days 2024. The council asked if they could get a couple of quotes to fix these spots. There was also discussion about moving it to Center St. by the lumber yard.

5) Page Street Repairs

Public Works Director (PWD) Adan Jones talked about a street issue near 405 S. Page St. Part of the street has sunk in due to some issue under the street. Public works tried to camera the area but were unsuccessful. MB Construction made a bid of no more than \$5,800.00 to dig up the street, fix and pour new cement. It was moved by Landt, seconded by Schlein, to approve the project at a maximum of \$5,800.00. Carried Unanimously.

6) Retaining Wall Request on Franklin Street

David Smith, owner of Smitty's, talked to the council about the need for a retaining wall in front of his business on Franklin Street. It would be placed between 12" to 18" from the street in the ROW. After some discussion it was moved by Meyer, seconded by Wright to approve the 70 feet of 2'x 2' x 4' block retaining wall 12" to 18" off the street at the owner's expense. Carried Unanimously.

7) July Public Works Report

Adam Jones (PWD) went over his July report.

8) Extension of Culvert by Tower and Davis Street

Adam Jones (PWD) talked to the council about possibly extending the new culvert installed between the Davis Street Car Wash and Family Dentistry Assoc. another 145 feet. Jones explained that adding another 145 feet to the culvert would help move the water to a better position and help with the finished look of the area. With city help, the extension would cost \$4,930.00. It was moved by Wright, seconded by Meyer to approve the extension. Carried Unanimously.

9) Fix Low Spot at Intersection of Jim Burger Blvd. and Darby Lane

Adam Jones (PWD) showed pictures of the intersection of Jim Burger Blvd and Darby Lane where water pools after rain. For around \$600.00 they could install a tile line and connect it to the storm drainage system. Move by Landt, seconded by Schlein to approve the tile work. Carried Unanimously.

10) Trees

Adam Jones (PWD) talked about the need to add another seven trees to the list to be removed in this fiscal year. He also talked about the need to trim the pine trees around the pool. After some discussion, it was decided to wait on the trimming of the pine trees until a quote for the cost was received. However, it was moved by Meyer, seconded by Landt, to add the additional trees for removal if the cost does not exceed the budget. Carried Unanimously

11) Street Name Signs

Adam Jones (PWD) talked to the council about replacing 32 street name signs. Adam received a quote from the DOT for \$15.00 for a 6" x 24" sign (\$30.00 for two one-sided signs). Administrator Collins got a quote from Iowa Prison Industries. Their single sided sign is \$20.40 for a 6" x 24" sign and they make double sided 6" x 24" sign for \$29.30. However, this sign would require a new bracket on the post at a cost of \$14.40 for a 4-way sign and \$6.70 for a 2-way sign. After much discussion it was suggested we check into getting one sign done at each place so the each sign can be inspected and put back on a later agenda.

12) UTV With Dump Box

Adam Jones (PWD) talked about the possible uses for a UTV with a dump box. They have borrowed one from the school to help with watering the new seeding along the trail and spraying weeds in the street. After some discussion it was decided to talk to the fire department and see what their plans were on their current UTV.

13) Faith Lutheran Church Sign on Gateway Park Sign

Ben Schultz emailed over a 2' x 2' sign proof that Faith Lutheran Church would like to purchase and have installed on the new sign at Gateway Park. Brent Bruns, representing the church, asked if approved, who would install. Mayor Langhus said he would install the sign and if they wanted some help with the graphic design of the sign, he would be happy to give some suggestions. It was moved by Wright, seconded by Meyer to allow the installation of the Faith Lutheran Church sign on the Gateway Park sign. Carried Unanimously.

14) Streetlight(s) at Gordon Sub-division

Administrator Collins talked to the council about the cost from Alliant Energy to install another streetlight in the Gordon Subdivision on Council St. The cost for boring and the streetlight would be \$2,179.14 and a monthly light rent of \$7.85. Meyer moved, seconded by Schlein, to approve the installation of a streetlight on Council Street. Carried Unanimously.

15) Butterfly Trail Hard Surfacing Project Change Order #1

Wright moved, seconded by Meyer, to approve change order #1 in the amount of (\$9,133.45) for the Butterfly Trail Hard Surfacing Project. Carried Unanimously

16) Butterfly Trail Hard Surfacing Project Partial Pay Estimate #2

Schlein moved, seconded by Landt, to approve partial pay estimate to Bacon Concrete for \$23,467.46. Carried Unanimously

17) Butterfly Trail Hard Surfacing Project Letter of Acceptance and Accept Project as Finished

Wright moved, seconded by Meyer, to accept the Butterfly Trail Hard Surfacing Project as finished. Carried Unanimously.

18) Butterfly Trail Hard Surfacing Project Partial Pay Estimate #3, Final Retainage

Wright moved, seconded by Meyer, to approve the Final Retainage of \$9,701.31 to Bacon Concrete with the check to be held for the normal 30 days. Carried Unanimously.

19) Approve Contract for Gworks Meter Reader Interface Services

The city will be purchasing a new handheld device (Neptune 360) to read the city water meters. Due to the new reader, an upgrade is needed to the gWorks program at a one-time cost of \$495.00. This update will allow the information gathered on the handheld to be downloaded to utility billing program in gWorks. It was moved by Meyer,

seconded by Landt to approve the contract with gWorks to install the Meter Reader Interface Service needed to interface with Neptune 360. Carried Unanimously.

20) Approve Changes in Council Meeting Dates for September and October

Due to Labor Day being the first Monday of September and Administrator Collins vacation time the last week of September it was moved by Landt, seconded by Wright to change the September council meeting dates to Tuesday, September 5th and Monday September 18th and October council meeting dates to Monday, October 9th and 23rd. Carried Unanimously.

21) Resolution 2023-23 Tentatively Accepting Offer to Purchase the Monona City Airport Subject to Public Hearing and Set Date of Public Hearing

In preparing the abstract for the sale of the airport, an error was found in the legal description of the airport boundaries. Due to this error, a new Offer to Purchase the Monona Municipal Airport and a new public hearing is needed. It was moved by Landt, seconded by Schein to approve Resolution 2023-23 tentatively accepting the offer to purchase the Monona Municipal airport with the new legal description from Brian Meyer and set the public hearing date for Monday, August 21, 2023, at 6:00 p.m. in the Monona Community Center. ROLL CALL: Ayes – Four, Nays – None. Motion Carried.

22) Resolution 2023-25 Approving Memorandum of Understanding for New State Setoff Program

State HF 2565 has moved the former Income Offset program to the Iowa Department of Revenue and changed the name from Iowa Offset Program to State Offset Program and is requiring a new Memorandum of Understanding (MOE) because of the changes in the Iowa administrative Rules governing the Setoff Program. It was moved by Wright, seconded by Landt to approve Resolution 2023-25 Approving the Memorandum of Understanding Between the Iowa Department of Revenue and City of Monona Regarding State Setoff Program. ROLL CALL: Ayes – Four, Nays – None. Motion Carried

23) Approve Hacker Nelson & Co., CPA Terms for 2022/2023 Audit/ Review

Hacker Nelson & Co., CPA supplied the city with a letter outlining the terms of their engagement and the nature and limitation of the services they will provide to the City of Monona for the period of July 1, 2022, through June 30, 2023. It was moved by Meyer, seconded by Schlein to approve the letter outlining the terms of their engagement and the nature and limitations of their services. Carried Unanimously.

Mayor/Council/Clerk Notes:

• Center St. Repair by Grain Bins

• Update of Police Vehicle Grant

• Surveying Land by Monona Butterfly Trail

Hearing no further comments, Mayor Langhus declared meeting adjourned at 7:29 p.m.

Next regular council meeting is scheduled for Monday, August 21, 2023, at 6:00 p.m. in the Monona Community Center.

Barbara Collins,
City Administrator

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