

PUBLIC NOTICE  
CLAYTON COUNTY  
CONSERVATION  
BOARD

**PUBLIC NOTICE**  
The Clayton County Conservation Board is receiving bids for the Osborne Campground Project. All bids are due in the Conservation Office, Osborne Conservation Center, 29862 Osborne Road, Elkader, Iowa 52043 by Monday, August 7<sup>th</sup> before 4:30PM.

Published July 19 and July 26, 2023 in The Outlook, Monona

PUBLIC HEARING  
MONONA ZONING

MONONA ZONING BOARD OF  
ADJUSTMENT  
NOTICE OF PUBLIC HEARING  
ON A PETITION TO GRANT A  
VARIANCE

Dale and Jane Radloff have requested a variance related to proposed construction of a 40' x 75' storage building at 12526 Falcon Avenue. The proposed structure would be in a variance to: The total combined square footage of any accessory building or buildings shall not exceed the total square feet of the principal structure for an R-1 Single Family Residential Zoning District." zoning ordinance. The request shall come before the Monona Zoning Board of Adjustments for consideration on Tuesday, July 25, 2023, at 5:15 p.m. at City Hall. Call the Zoning Board of Adjustments secretary with any questions.

Barbara Collins, Secretary  
Zoning Board of Adjustments  
563-539-2355

Published July 19, 2023 in  
The Outlook, Monona

MINUTES 07.10.2023 CITY OF MONONA

CITY OF MONONA  
REGULAR COUNCIL MEETING  
MONDAY, JULY 10, 2023

The Monona, Iowa, City Council met in regular session Monday, July 10, 2023, at 6:01 p.m. in the Monona Community Center. Mayor Grant Langhus presided with John Elledge, Bridget Schlein (6:06 p.m.), Andrew Meyer, Timothy Wright, and Preston Landt present. Guests Present: Adam Jones (Public Works Director), Arie Kuhse (MCED), and Brenna Schlein

1) Approve Consent Agenda  
Moved by Wright, seconded by Meyer, to approve consent agenda as listed. Carried Unanimously.

- Agenda
- Council Minutes ~ June 19, 2023
- Treasurer/Budgetary Reports ~ June 2023
- Prepalds/Warrants Expenses

**PREPAID LIBRARY**  
ALLIANT ENERGY ELEC. 546.00  
ALPINE COMMUNICATIONS, LC SECURITY SYSTEM MONITORING 59.90  
BAKER & TAYLOR, INC. BOOKS, MOVIES, PROCESSING 1,382.30  
BIG RIVER MAGAZINE 1 YR RENEWAL 40.00  
BLACK HILLS/IOWA GAS UTILITY GAS SERVICE 518.00  
GAZETTE COMMUNICATIONS RENEWAL 286.00  
LANDT, HEIDI BOOKS, CANVA, CLOCK, SRP PRIZE 589.43  
DON MARTINDALE LAWCARE MOWING APR & MAY 266.00  
MicroMarketing ASSOCIATES LP BOOK, 1 AUDIO CD 79.39  
MIDAMERICA BOOKS BOOKS 222.65  
NEIT PHONE SERVICE 97.76  
SMITHSONIAN MAGAZINE RENEWAL 3 YEARS 48.00  
STOREY KENWORTHY/MATT PARROTT OFFICE SUPPLIES 201.55  
THE LIBRARY STORE LAMINATE & LABEL PROTECTORS 468.79  
TRAPPE, SUSAN SRP SUPPLIES 69.89  
Total \$4,875.66

**PREPAIDS**  
AFLAC AFLAC-PRETAX 237.10  
ALLAMAKEE-CLAYTON ELECT COOP ELEC SERV 116.00  
ALLIANT ENERGY ELEC. 8,078.27  
BALEKOS TODD A & LORI A PROP TAX REBATE PER ANNEX 41.64  
UMB BANK NA ADM FEE BOND DWTOWN PROJECT 250.00  
BIRDNOW CHEVROLET PROP TAX REBATE PER ANNEX

898.95  
CITY OF MONONA HLTH INS-PRETAX 241.24  
D & J FEED SERVICE, INC. PROP TAX REBATE PER ANNEX 374.28  
DEARBORN NATIONAL LIFE INS. CO LIFE INSURANCE 177.65  
DELTA DENTAL OF IOWA JULY DENTAL & VISION 718.04  
FREEDOMBANK FED/FICA TAX 9,051.34  
SCOTT HAGEMAN SPRING TIF REBATE 1,391.09  
HEINS, FREDERICK J. PROP TAX REBATE PER ANNEX 33.15  
HEYING, CRAIG SPRING TIF REBATE 1,393.24  
HSA EMPLOYEE HSA EMPLOYEE 100.00  
HSA EMPLOYEE HSA EMPLOYEE 92.00  
IPERS IPERS 5,175.06  
KEYSTONE LABORATORIES TESTING 15.00  
LYDON ELECTRIC MOTORS POOL MAIN PUMP BEAR/IMPELL/LBR 1,831.17  
MARCO dba GREATAMERICA FINANC COPIER MAINTENANCE 262.00  
MB CONSTRUCTION, INC. STORM SEWER INTAKE @ 6,100.00  
MCGLAUGHLIN, WAYNE SPRING TIF REBATE 1,240.62  
MONONA CEMETERY ASSOCIATION 2022/2023 PROP TAX ALLOCATION 1,641.84  
MONONA HISTORICAL SOCIETY 2022/2023 ALLOCATION 650.00  
MONONA POST OFFICE JUNE UTILITY BILLING 297.63  
MONONA RURAL FIRE PROT. DIST. DRONE INSURANCE 6/23 - 5/24 445.00  
MUELLER, ANTHONY & JEAN PROPERTY TAX REBATE PER ANNEX 33.15  
PEOPLESERVICE CONTRACT FEE 24,214.00  
RADLOFF, DALE K & JANE A PROP TAX REBATE PER ANNEX 145.58  
RAYMOND ROSE HOUSING PROGRAM 866.40  
SASS, JOSEPH P. PROP TAX REBATE PER ANNEX 219.57  
TIMES-REGISTER dba Morris News AD AIRPORT BIDDING 405.00  
TREASURER STATE OF IOWA WATER EXCISE TAX 4,410.36  
TURKEY RIVER WATERSHED AUTHORI 2022/ 2023 ALLOCATION 250.00  
U.S. CELLULAR PHONE SERV 242.91

USDA RURAL DEVELOPMENT LBCC LOAN 1,058.00  
WAGNER, MITCHELL W. PROP TAX REBATE PER ANNEX 25.87  
WAGNER, WILLIAM & MICHELLE PROP TAX REBATE PER ANNEX 12.57  
WASTE MANAGEMENT-LaCROSSE RECYCLING 3,904.99  
WELLMARK BL CROSS BL SHIELD PREM 6,066.84  
MADISON CONNELLY UB Refund 52.36  
RAY ROSE UB Refund 26.78  
RAY ROSE UB Refund 56.88  
RAY ROSE UB Refund 90.16  
SARAH & SEAN STRONG UB Refund 200.00  
DAVE WALZ UB Refund 44.01  
TOTAL \$ 83,010.42

**WARRANTS**  
ALLAMAKEE-CLAYTON ELECT COOP ELEC SERV 101.17  
JO AMSDEN BOOTS 121.90  
BLACK HILLS/IOWA GAS UTILITY GAS SERVICE 1,191.61  
C.J. MOYNA & SONS, INC. 8.32 T ROCK PAGE ST HYDRANT 79.46  
CAHOY PUMP SERVICE, INC. REPAIR WELL #3 72,067.00  
CAPITAL SANITARY SUPPLY GARBAGE BAGS/ SANTI-SAC/ SUPPLY 366.77  
CASPER PLBG. & HTG., INC. TEST BACKFLOW/HEATR/ STOOLS/RPR 2,791.73  
CITY LAUNDERING CO. CLEANING SUPPLIES 246.67  
CLAYTON COUNTY DEVELOPMENT GRP 2023 MARKETING CAMPAIGN 1,000.00  
BARBARA COLLINS HANDICAP PARKG SIGNS CONE X 3 117.27  
D & J FEED SERVICE, INC. B-CARBONATE SODA 95.88  
FELD FIRE ANNUAL EQUIPMT INSPECT/TEST/RP 1,157.45  
FISK'S FARM & HOME SUPPLY SUPPLIES/ EQUIP/ CONCESIONS 969.91  
HACKETT'S PORTA POTTY RENTAL RENTALS 15 APR - 15 JUL 1,000.00  
HALL ROBERTS' SON, INC SEED OATS # 48 X 4 TRAIL PAVE 63.00  
HAWKINS, INC. CHEMICALS 3,292.26  
IOWA ASSN. OF MUNICIPAL UTILIT ISEP JUL - SEPT SAFETY TRAIN 657.00  
IOWA DEPT. OF NAT. RES H2O ANNUAL WATER SUPPLY FEE 161.86  
IOWA DPMT OF PUBLIC SAFETY APR-JUN 2023 ONLINE WARRANTS 300.00

IOWA LEAGUE OF CITIES 2023 - 2024 DUES 4,747.07  
KEYSTONE LABORATORIES TESTING POOL 15.00  
KLUESNER CONSTRUCTION CRACK SEALING/MAIN/HILL/ ANDRSN 33,075.60  
KMDE LLC JUNE SOLAR ARV 2,694.46  
KREGEL ELECTRIC, INC. POOL HOUSE EXHAUST FAN 701.00  
KURT'S PLUMBING SHOP NEW FURNACE & LABOR 2,382.00  
L.L. PELLING CO., INC. 6.67 T HI-PERFORM PREMIX 833.75  
MB CONSTRUCTION, INC. FILL BEHIND CAR WASH & MAN-HOLE 3,325.00  
MID-AMERICA PUBLISHING CORP. PUBLIC HEARG:PROPSD PLANS/SPEC 1,075.30  
MONONA CHAMBER & EC. DEV. 3RD QTR DUES/ ALLOCATION 4,000.00  
MYERS-COX CO. CANDY - POOL 2,293.18  
NEIT CH PHONE SYSTEM & INSTALLATION 4,039.98  
NORTHEAST IA TASK FORCE 2023/ 2024 DUES 550.00  
LIME ROCK SPRINGS CO. POP - POOL 375.68  
QUILLIN'S CONCESSIONS/ MP-G&T HAY DAYS 439.32  
RANDALL SCOTT MUNSON CLEAN 4 LIFT STATIONS/ TRAVEL 1,575.00  
SCHILLER LAW OFFICE LEGAL FEES 1,026.70  
SCHULTZ SIGN COMPANY 15 TEMPORARY NO PARKING SIGNS 225.00  
SMITTY'S OIL & TIRE WHITE FORD EXPLORER OIL CHANGE 56.95  
SOPHIE LANDT INK CARTRIDGES & CONCESSIONS 196.58  
YEOMENS INC DBA SPORTS WORLD 3' LASER SKETCH BRICK PAVERSX2 39.98  
STEWART, MILDRED MILEAGE 11.14  
STOREY KENWORTHY/MATT PARROTT DVDS/RECEIPT/ PAPERS/ SUPPLIES 192.91  
SUPERIOR BUILDING CENTERS AIRPORT/POOL SHED/ FH SIGN 912.65  
TIESKOETTER LAWN CARE SPRING WEED CONTROL/ SPRAY 990.00  
TOWN & COUNTRY JULY GARBAGE 11,954.00  
TREASURER STATE OF IOWA SALES TAX 3,382.18  
UPPER EXPLORERLAND/ NEIRHTF MONONA SEWER #23-WS-007 MAY23 639.06  
VEENSTRA & KIMM, INC. ENGINEERING FEES - SEWER LININ

WEX BANK FUEL 2,350.71  
WILLIAMS CARPET CLEANING JANITORIAL CC/ CH/ LIB 248.50  
TOTAL \$171,317.64

2) Hearing of Delegations  
Ardie Kuhse (MCED) talked about Music-In-The-Park and Senator Joni Ernst doing a town hall meeting in Elkader on Friday, July 14<sup>th</sup>.

3) Public Works Report ~ Adam Jones  
Public Works Director, Adam Jones, presented the council with the June Public Works report. He talked about the newly painted yellow lines on Main Street issue from Iowa St. to Center St. After some discussion, it was moved by Meyer, seconded by Elledge to have the public works employees try to remove or cover the current yellow lines from Iowa to Center Street and repaint the lines allowing more space on the East side of the street. Carried Unanimously.

4) Rust Holes on Green Dump Truck Box  
Adam Jones talked to the council about the rust issue with the dump box on the green dump truck. Adam received two quotes: one from Bodley Equipment & Repair and the other from Lewey Mobile Welders, LLC. After some discussion, it was moved by Elledge, seconded by Wright approving the bid from Lewey Mobile Welders, LLC for \$730.00 to repair the rusted-out section on the dump box. Carried Unanimously.

5) Approve Resolution No. 2023-21 For Fiscal Year 2022-2023 Yearly Transfers  
City Administrator Collins submitted a list of transfers budgeted for the 2022-2023 fiscal year. The total amount of transfers is \$521,612.85. It was moved by Landt, seconded by Schlein approving Resolution 2023-21 for the transfer of funds for the 2022-2023 Fiscal Year. Roll Call: AYES ~ Five, NAYES ~ None, Resolution adopted.

6) Yield Sign on Jim Burger Boulevard  
A concern was submitted to City Hall regarding the yield sign on Jim Burger Blvd. The resident requested the yield sign be switched to a stop sign for the safety of children in the area. After some discussion about the other yield sign by Council Street and the new development on Formanek Lane it was moved by Wright, seconded by Meyer to change the two Yield signs to Stop signs and add a Stop sign at the entrance to Formanek Lane which is a private drive. Carried Unanimously.

7) USDA Grant for New Police Vehicle  
On June 21<sup>st</sup>, the city received notice it was approved for grant funding through the USDA SECD program. The maximum grant amount approved was \$21,700.00.

8) Partial Pay #1 to Bacon Concrete ~ Butterfly Trail Improvement Project  
Fehr Graham submitted Partial Pay Number One for the Butterfly Trail Improvement project in the amount of \$161,028.38. It was moved by Meyer, seconded by Landt to approve the payment. Carried Unanimously.

9) Possible Ordinance Change ~ Garbage/Recycle Rate Increase  
Administrator Collins talked to the council about the current garbage and recycling rates being charged per our current contract. The garbage contract will expire on June 30, 2024, and the Recycling contract will expire on May 28, 2025. The contract garbage rates rose \$.052 on July 1<sup>st</sup> and the recycling rate increased \$.023 on March 1<sup>st</sup>. After much discussion Elledge moved, seconded by Wright to table this discussion until we start negotiating for a new garbage contract. Carried Unanimously.

10) Quote for an Additional 717' of Sewer Line  
The city has an additional 717' feet of sewer needing lining. This section was outside the LMI boundaries so it could not be part of the city's Phase III Sewer Project. PeopleService employee, Jared Burkle, received a quote from the company that was awarded the contract for lining the sewer in the LMI area. The council would like to get another quote so they can have something to compare. Meyer moved, seconded by Elledge, to table a decision on the additional 717' until a second quote is received. Carried Unanimously.

Mayor/Council/Clerk Notes:  
• Administrator Collins talked about water leak at Well #3  
• Trail Project is almost done. Looking at some rock issues in the asphalt.  
Hearing no further comments, Mayor Langhus declared meeting adjourned at 6:47 p.m.

Next regular council meeting was scheduled for Monday, July 24, 2023, at 6:00 p.m. at the Monona Community Center.

Barbara Collins,  
City Administrator

Published July 19, 2023 in  
The Outlook, Monona

MINUTES 07.09.2023 CITY OF FARMERSBURG

CITY OF FARMERSBURG  
MINUTES OF THE JULY 9, 2023,  
REGULAR COUNCIL MEETING

Call to Order: Mayor Radloff called the regular meeting of the Farmersburg City Council at 6:00 p.m., Sunday, July 9, 2023, at City Hall (208 South Main Street). Attendance: Council members present: Fischer, Henkels, Scherf, Torkelson, Watson. Also present: City Clerk Heidi Landt.

Approval of Agenda: Motion by Torkelson, second by Fischer to approve the agenda. Voting "Yes": Fischer, Henkels, Scherf, Torkelson, and Watson; no "No" votes. Motion carried.

Approval of Consent Agenda: Motion by Scherf, second by Henkels to approve the consent agenda: a. Minutes of June 11, 2023, regular meeting; b. June Report of Treasurer; c. June Summary of Revenue and Expenditure Activity by Funds/Accounts; d. Fire Department June 6, 2023 meeting proceedings; e. Library June 25, 2023 meeting proceedings; f. Claims of \$12,882.76; g. Cigarette permit renewal to JR's Bar and Grill; h. Building permit: Gene Dreier for gazebo. Voting "Yes": Fischer, Henkels, Scherf, Torkelson, Watson; no "no" votes. Motion carried.

Communications and Correspondence: A letter was received by the McGregor Achievement Club letting the City of Farmersburg know that their 21<sup>st</sup> annual car cruise would be going through town on July 15, 2023 at 2:43 p.m.

Water and Sewer Departments: Fehr Graham is waiting for one final piece of documentation from Ray's Excavating.

Park: Back fill has been placed around the shelter and gravel has been placed where the sidewalk will be replaced.

Streets: Motion by Torkelson, 2<sup>nd</sup> by Fischer to accept the estimate from B & R Concrete to make the storm sewer repairs on Main Street by the Community Center up to \$6000.00. Voting "yes": Fischer, Henkels, Scherf, Torkelson, and Watson; no "No" votes. Motion carried.

Nuisances: Consensus of the council to send letters to property owners regarding lawns and

weeds. Council discussed tree branches covering stop signs. Council person Torkelson will cut branches blocking stop signs.

Library: Motion by Fischer, 2<sup>nd</sup> by Scherf to adopt the resolution setting the contract with library board member Tiffany Torkelson. Voting "Yes": Fischer, Henkels, Scherf, Torkelson, and Watson; no "No" votes. Mayor Radloff declared Resolution No. 2023-16 duly adopted.

Motion by Torkelson, 2<sup>nd</sup> by Fischer to adopt the resolution setting the contract with library board member Brianna Seronko. Voting "Yes": Fischer, Henkels, Scherf, Torkelson, and Watson; no "No" votes. Mayor Radloff declared Resolution No. 2023-17 duly adopted.

Motion by Torkelson, 2<sup>nd</sup> by Henkels to adopt the resolution setting the contract with library board member Samantha Wagner. Voting "Yes": Fischer, Henkels, Scherf, Torkelson, and Watson; no "No" votes. Mayor Radloff declared Resolution No. 2023-18 duly adopted.

Agenda Items for August 13, 2023 Meeting: Storm sewer repair, ball diamond trees.

Adjournment: Motion by Torkelson, second by Watson, to adjourn the meeting. Voting "Yes": Fischer, Henkels, Scherf, Torkelson, and Watson; no "No" votes. Motion carried.

Mayor Radloff adjourned the meeting at 6:18 p.m. The next regular meeting of the Farmersburg City Council is Sunday, August 13, 2023, at City Hall (208 South Main Street).

/s/ Heidi Landt, City Clerk

~~Expenditures for June 2023 by Funds/Accounts \$45,882.61~~  
\* Certificate of Deposit Purchases from Checking Account \$160,000.00 \*  
GENERAL FUND—General Account 2,210.86; Library Board: Regular Account 802.09; Librarian's June Report 11.07; Fire Department: Regular Account 4.95 & cd 20,000.00; Fire Department New Building Account cd 30,000.00; EMS Account cd 5,000.00; Solid Waste Account 2,321.40.  
LOCAL OPTON SALES TAX FUND: Community Center Account 379.22 & cd 15,000.00; Fire Account 132.86 & cd 35,000.00;

Street Maintenance Account 72.86; OSHA Account 860.00 & cd 10,000.00.  
ROAD USE TAX FUND 563.73.  
EMPLOYEE BENEFITS FOR IRS & IPERS City Contribution— from Corporation Taxes Account 379.33; Utility Replacement Taxes 57.64.  
WATERWORKS FUND: Water Account 2,862.30 & cd 10,000.00; Water Reserve Account cd 30,000.00.  
SANITARY SEWER FUND 26,687.32 & cd 5,000.00.  
DEBT SERVICE: 7,157.50 (Iowa Finance Authority principal, ½ year interest, & fee for 2004 water project).  
AMERICA RECOVERY PLAN (CITY) CAPITAL PROJECT (Part II) 1,429.48.  
~~Revenues for June 2023 by Funds/Accounts \$16,037.17~  
GENERAL FUND—General Account 573.39; Library Board: Regular Account 45.93; Memorial Account 00.04; Summer Reading Program 0.02; Librarian's June Report 1.30. Fire Department: Regular Account 618.47; New Building Account 0.27; EMS Account 50.09; Solid Waste Account 1,311.31.  
LOCAL OPTION SALES TAX FUNDS—Community Center Account 1,353.57; Fire Account 1,328.17; Street Maintenance Account 708.46; OSHA-Type Account 397.44; Property Tax Relief Account 37.23.  
ROAD USE TAX FUND 2,739.93.  
FARM-TO-MARKET ROADS FUND: 730.42.  
EMPLOYEE BENEFITS: FOR IRS & IPERS re Corporation Taxes Total 45.19; FOR IRS & IPERS re Gas/Electric Taxes Total negative 00.02; FOR WORKERS COMPENSATION re Corporation Taxes Total 33.44; FOR WORKERS COMPENSATION re Gas/Electric Total 00.01.  
DEBT SERVICE—General Obligation Bonds (re water project 2004) 66.25.  
WATERWORKS FUNDS—Water Account 2,946.58; Utility Deposit Account 00.14; Water Reserve 00.01 (interest).  
SANITARY SEWER FUND 3,049.12.  
Capital Project City America Re-

covery/Rescue Plan (Part II) 00.41.  
~~Claims for the July 9, 2023, Meeting Total \$12,882.76~~  
Claims Paid June 12-30, 2023 Total \$6,390.10: Alpine Communications (security) 34.90; Black Hills Energy (nat. gas) 148.65; Fischer, Beau (council) 27.68; Fuller Log and Lumber (wood chips) 315.00; Garms Financial Services (mower insurance) 157.00; Hawkins, Inc (chemicals) 533.72; Henkels, Roger (council) 27.68; IRS (withheld) 1004.17; IPERS (withheld) 727.75; Iowa Association of Municipal Utilities (dues) 250.00; Iowa Department of Revenue (excise tax) 165.44 (June SIT) 75.00; Jones, Billie J. (training fee) 105.00; Microbac Laboratories (analysis) 15.50; Mid-America Publishing (publishing) 150.98; Radloff, Glenn (mayor) 46.12; Scherf, Kim (council) 27.68; Storey Kenworthy (paper exchange) 21.87, -21.87; Torkelson, Dan (council) 27.68; Vornwald Enterprises, Inc. (trucking) 190.00; Waste Management (June services) 2321.40; Watson, Steve (council) 27.68; FreedomBank (cnds from checking) 160,000.00; Librarian COH (postage) 11.07. Claims Paid July 1-9, 2023 Total \$6,492.66: Alliant Energy (electricity) 1590.51; Eurofin Environment Testing (analysis) 413.10; Farmersburg, City of (utilities) 523.32; Fisk Farm and Home (postage, sprayer, flags, weed spray, mail samples) 188.39; Iowa Department of Natural Resources (water supply fee) 29.82; Iowa League of Cities (dues) 375.00; Mid-America Publishing (publishing) 97.02; NEITC (phone, fax) 188.60, (internet) 44.95; Scherf, Randy (mileage) 16.00; Employee net wages: Dale Echard 239.94; Randy Evanson 853.74; Chylie Feuerhelm 43.86; Heidi Landt 463.76; Lindelle Scherf 42.17; Loren Scherf 163.09; Randy Scherf 197.35; Heather Schissel 482.36; Linda Sedlmayr 388.89; Isabella Torkelson 37.29; Susan Trappe 16.35; Randall Wiedenman 97.15

Published July 19, 2023 in  
The Outlook, Monona

MINUTES 07.05.2023  
CLAYTON COUNTY BOARD OF SUPERVISORS

**JULY 5, 2023**  
Meeting of the Clayton County Board of Supervisors at their office, 600 Gunder Road, Elkader, Iowa.  
Present: Steve Doepcke, Ray Peterson, and Doug Reimer  
Guests: Casey Stickfort and Peggy Lane  
Reimer moved to approve the minutes of the June 27, 2023, meeting. Doepcke seconded. Ayes: Doepcke, Peterson, Reimer. Motion carried.  
Doepcke moved to approve the claims of \$276,334.17 as presented. Reimer seconded. Ayes: Doepcke, Peterson, Reimer. Motion carried.  
Doepcke moved to approve raising the rate for disposal of large appliances (refrigerators, stoves, freezers, etc.) at the county solid waste site to \$20.00. Reimer seconded. Ayes: Doepcke, Peterson, Reimer. Motion carried.  
Doepcke moved to award the contract for Clayton County L-97—72-22 to Asphalt Surface Technologies Corporation, AKA ASTECH CORP. Reimer seconded. Ayes: Doepcke, Peterson, Reimer. Motion carried.  
Reimer moved to approve resolution #36-2023 "Seal Coats." Doepcke seconded. Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.  
**RESOLUTION #36-2023 SEAL COATS**  
WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes that Seal Coat L-97—73-22, hereafter referred to as "the project" is in the best interest of Clayton County, Iowa, and the residents thereof. The project is defined as a Seal Coating approximately 30 miles of various routes throughout the County.  
WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and  
WHEREAS, The Board finds this resolution appropriate and neces-

sary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Clayton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and  
IT IS THEREFORE RESOLVED by the Board to accept the bid from Asphalt Surface Technologies Corporation, AKA ASTECH CORP, in the amount of \$854,103.39 and awards the associated contract(s) to the same;  
BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and  
BE IT FURTHER RESOLVED by the Board of Supervisors of Clayton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Casey Stickfort, the County Engineer for Clayton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.  
County Engineer Casey Stickfort advised the Board on a formal written policy that has been developed for secondary roads employees relative to clothing requirements.  
/s/ Ray Peterson,  
Board of Supervisors Chair  
Attest: Peggy K. Lane,  
Clayton County Deputy Auditor

Published July 19, 2023 in  
The Outlook, Monona



MINUTES 06.27.2023

CLAYTON COUNTY BOARD OF SUPERVISORS

**JUNE 27, 2023**  
Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.  
Present: Steve Doeppke, Ray Peterson, and Doug Reimer  
Guests: Jessica Goltz, Steve Holst, Mike Tschirgi, Brandi Lewin, Zach Herrmann, Sue Meyer, Casey Stickfort, and Jennifer Garms.  
Reimer moved, Doeppke seconded to approve the 28E Agreement for Victim Witness Coordinator and Sexual Assault Response Team Assistant for July 1, 2023 through September 30, 2023. Ayes: Doeppke, Peterson, Reimer. Motion carried.  
Doeppke moved, Reimer seconded to approve the minutes of the June 20, 2023 meeting. Ayes: Doeppke, Peterson, Reimer. Motion carried. After verification by Engineer Casey Stickfort the low bid was AFE Crane at \$147,144.00.  
No resolution for FY2023 Departmental Appropriation Changes was necessary.  
Reimer moved, Doeppke seconded to approve the claims as presented totaling \$591,827.91. Ayes: Doeppke, Peterson, Reimer. Motion carried.  
Reimer moved, Doeppke seconded to approve a Special Class C Retail Alcohol License with Outdoor Service for the Clayton County Agricultural Society. Ayes: Doeppke, Peterson, Reimer. Motion carried.  
Reimer moved, Doeppke seconded to approve the Seconded Amended Sheriff's Office Collective Bargaining Agreement for 2021-2024. Ayes: Doeppke, Peterson, Reimer. Motion carried.  
Reimer moved, Doeppke seconded to approve the Second Amended Secondary Roads Collective Bargaining Agreement for 2021-2024. Ayes: Doeppke, Peterson, Reimer. Motion carried.  
Reimer moved, Doeppke seconded to approve resolution #33-2023 "FY2024 Wage Certifications". Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION #33-2023**  
**FY2024 WAGE CERTIFICATIONS**  
WHEREAS, July 1, 2023, begins a new fiscal year which necessitates the certification of deputy, clerk and a variety of other employees' wages effective July 1, 2023;  
WHEREAS, the Conservation Board staff wages are set by the County Conservation Board, the Assessor's Office staff is set by the Conference Board, and the EMA Director's is set by the Emergency Management Board.  
WHEREAS, action has already been taken on the union contracts;  
WHEREAS, the county officials were determined at the time of the county budget hearing and are as follows: County Auditor, Recorder, & Treasurer-\$70,749; County Attorney-\$94,332; County Sheriff-\$101,577; Chair, Board of Supervisors-\$39,475; County Supervisors-\$38,475;  
THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, that the following deputy salary percentages were certified for the fiscal year ending June 30, 2024:

Employee	Position	Percentage
Peggy K. Lane	First Deputy Auditor	85%
Amy Bahnsen	Deputy Auditor – Elections	79%
Amanda Sargent	Deputy Auditor – Accounts Payable	70%
Audrey Tschirgi	Deputy Treasurer – Administration	76%
Josie Fettkether	Deputy Treasurer – Motor Vehicle	76%
Cathy White	Deputy Treasurer – Motor Vehicle	80%
Jodi Burgin	Deputy Treasurer – Drivers' License	70%
Crystal Cumberland	Deputy Treasurer – Drivers' License	72%
Rhonda Donlon	First Deputy Recorder	85%
Emily Sylveste	Second Deputy Recorder	68%
Steve Holst	Chief Deputy Sheriff	85% + longevity
Brent Ostrander	Sergeant & Deputy Sheriff - Criminal Investigator	81% + longevity
Mark Kautman	Deputy Sheriff – Criminal Investigator	80% + longevity
Riley Doeppke	Deputy Sheriff – Patrol	79%
Craig Johnson	Deputy Sheriff – Patrol/Cellebrite	79.5% + longevity
Jedediah Jones	Deputy Sheriff – Patrol/DRE	79.5% + longevity
Matthew Moser	Sergeant & Deputy Sheriff - K-9 Handler	81% + longevity
Jack Ostrander	Deputy Sheriff – Patrol	79% + longevity
Eric Van Horn	Deputy Sheriff – Patrol	75% (79% 9/5/23)
Dylan Rumph	Deputy Sheriff – Traffic Investigator	80%
Brandon Taylor	Deputy Sheriff – Patrol	79%
Mason Smith	Deputy Sheriff – Patrol	67% (72% 1/23/24)

BE IT FURTHER RESOLVED that the following employee wages are certified:

Employee	Position	Pay
Matt Sherman	IT Director	\$31.38/hr.
Bob Kurdelmeyer	IT Specialist	\$25.50/hr.
Anne E.H. Kruse	Assistant Co. Attorney	\$64,072/yr.
Kari Whittle	Attorney Secretary	\$21.50/hr.
Tammy Sylveste	Sheriff Administrative Assistant	\$25.60/hr.+ longevity
Chris Scott	Jail Administrator	\$27.29/hr.
Samantha Rumph	E911 Coordinator	\$47,250/yr.
	Sheriff Reserve Officers	\$17.90/hr.
Dave Tschantz	Courthouse Security	\$18.66/hr.
Paul Bazyn	Courthouse Security	\$18.66/hr.
Randy Klein	Courthouse Security	\$18.66/hr.
John Bell	Courthouse Security/Water Patrol	\$18.66/hr.
Terry Puelz	Part-time Maintenance Custodian, Jail	\$29.32/hr.
David Swope	Part-time Cook	\$16.31/hr.
Mary Koresh	Part-time Cook	\$16.31/hr.
Rachel Bushkofsky	Part-time Cook	\$16.31/hr.
David Heck	Part-time Custodian	\$17.10/hr.
Justin Williams	Custodian – Courthouse	\$23.46/hr.
Randy Williams	Custodian – Office Building	\$22.24/hr.

Patti Ruff	Health & Zoning Administrator	\$57,740/yr.
Chris Jordan	Veteran Affairs/General Relief Director	\$26.16/hr.
	Township Trustees and Clerks	\$40.00/day (Resolution)
	Township Clerks	\$20.00/hr. (Resolution)
	Precinct Election Officials	\$15.00/hr.
Richard Bahls	Head Garbage Monitor	\$16.40/hr.
Fred Kinne	Garbage Monitor	\$15.85/hr.
Jerry Koons	Garbage Monitor	\$15.85/hr.
Casey Stickfort	County Engineer	\$108,665.00/yr.
Bart Burgin	Asst to the Engineer – Const. Maintenance, & Safety	\$32.80/hr. + longevity
Tony Puelz	Maintenance Superintendent	\$30.78/hr. + longevity
Trampus Thornton	Shop Foreman	\$28.31/hr. + longevity
Chris Weber	Road Foreman – Structures	\$28.31/hr. + longevity
Michael Bahls	Road Foreman – Construction	\$28.31/hr. + longevity
Adam Lake	Roadside Management Superintendent	\$27.31/hr. + longevity + \$1.00/hr. when working as weed commissioner
Peg Connor	Office Manager	\$28.19/hr. + longevity
Eli Garms	Asst to the Engineer – Survey & Design	\$29.29/hr. + longevity
Levi Farmer	Assistant Shop Foreman	\$27.25/hr. + longevity

Doeppke moved, Reimer seconded to approve resolution #34-2023 "FY2024 Operating Transfers". Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION #34-2023**  
**FY2024 OPERATING TRANSFERS**  
WHEREAS, because of legal restrictions in regard to budgeting and the use of levies it becomes necessary to make operating transfers between funds,  
WHEREAS, the County Auditor monitors the need for these transfers,  
WHEREAS, a calculation needs to be done to determine the exact maximum budget transfer amount for the fiscal year,  
THEREFORE BE IT RESOLVED, by the Board of Supervisors of Clayton County, Iowa, that the County Auditor, is authorized to make operating transfers as prescribed by and in accordance with the adopted budget for fiscal year ending June 30, 2024, as the need arises for such transfers throughout the year. Those budgeted amounts are:  
Fund Transfer from Fund Transfer to Amount  
Rural Services Basic Fund Secondary Road Fund \$2,000,000  
Reimer moved, Doeppke seconded to approve resolution #35-2023 "FY2024 Departmental Appropriations". Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION #35-2023**  
**FY2024 DEPARTMENTAL APPROPRIATIONS**  
WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2023, in accordance with Section 331.434, Subsection 6, Code of Iowa.  
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Clayton County, Iowa, as follows:  
Section 1. The amounts itemized by department or office are hereby appropriated as per adopted budget and presented in the following table:

DEPARTMENT/OFFICE	TOTAL	DEPARTMENT/OFFICE	TOTAL
Board of Supervisors	\$1,200,798	Conservation	\$1,791,205
Auditor	\$449,738	Board of Health	\$227,078
Treasurer	\$523,363	Social Welfare	\$6,150
Attorney	\$280,332	Care Facility	\$25,000
Sheriff	\$2,311,473	Medical Examiner	\$60,000
Communications	\$520,644	Jail/Correctional Services	\$792,867
Recorder	\$290,037	Court Administration	\$105,859
Courthouse	\$126,366	Historic Preservation	\$2,050
Office Building	\$124,810	General Services	\$14,000
Economic Dev. Office Bldg.	\$9,500	Data Processing	\$457,412
Civil Service Commission	\$950	Health & Zoning	\$127,610
General Relief	\$80,259	Pioneer Cemetery Comm.	\$2,000
Secondary Rds/Eng.	\$11,220,933	Non-Departmental	\$12,013,832
Veteran Affairs	\$89,066		
		GRAND TOTAL:	\$32,853,332

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2023.  
Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.  
Section 4. If at any time during the 2023/2024 budget year the Auditor ascertains that, the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately inform the Board of Supervisors and recommend appropriate corrective action.  
Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2023/2024 fiscal year.  
Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business on June 30, 2024.  
The Board is waiting for correspondence from the Iowa Department of Transportation to assist in determining passage of a resolution for county -owned land in Clayton Center.  
Engineer Casey Stickfort discuss LP and Diesel fuel bids with the Board.  
The Board attended the countywide safety committee meeting.  
*/s/ Ray Peterson, Board of Supervisors Chair*

Attest: Jennifer Garms, Clayton County Auditor