

MINUTES CLAYTON COUNTY BOARD OF SUPERVISORS

**JANUARY 24, 2023**  
Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.  
Present: Steve Doepcke, Ray Peterson, and Doug Reimer

Guests: Samantha Rumph, Adam Lake, Eli Garms, Paul Kurt, Jenna Pollock, Sarah Moser, Tim Oswald, Dean Courtnage, Paul Berland, Casey Stickfort, Linda Zuercher, Nioka Schroeder, Marcus Kahrs, Chris Scott, Steve Holst, Jeff Burr, Darren Nading, Terry Brennan, Jeff Steiert, Chris Jordan, Patti Ruff, Matt Sherman, and Jennifer Garms  
Doepcke moved, Reimer seconded to approve the minutes of the January 17, 2023 meeting. Motion Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to approve the Iowa Department of Natural Resources Wastewater Section Construction Permit Application. Ayes: Doepcke, Peterson, Reimer. Motion carried.  
Doepcke moved, Reimer seconded to approve the claims as presented totaling \$106,403.97. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to approve the 2023 Weed Control Notice and pursue publication approximately mid-April. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Paul Berland provided a program update and made a FY2024 funding request for Northeast Iowa RC&D.

Casey Stickfort provided a departmental update and reviewed with the Board the FY2024 budget for Engineering and Secondary Roads.

The Board worked on the FY2024 County Budget.

Chairperson Peterson opened the public hearing regarding the proposal to enter into General Obligation County Purpose Loan Agreement. Tim Oswald with Piper Sandler & Co outlined proposed payment schedules and a timeline for the proposed \$8.7 million bonds. The public hearing was closed. Reimer moved, Doepcke seconded to approve resolution #9-2023 "Resolution Taking Additional Action On Proposal To Enter Into A General Obligation County Purpose Loan Agreement." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION # 9-2023  
RESOLUTION TAKING ADDITIONAL ACTION ON PROPOS-**

**AL TO ENTER INTO A GENERAL OBLIGATION COUNTY PURPOSE LOAN AGREEMENT**

WHEREAS, the Board of Supervisors (the "Board") of Clayton County, Iowa (the "County"), heretofore proposed to enter into a General Obligation County Purpose Loan Agreement (the "Loan Agreement") in a principal amount not to exceed \$8,700,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.443 of the Code of Iowa, for the purpose of paying the costs, to that extent, of (a) improving and equipping emergency communications systems; and (b) constructing sanitary sewer improvements and pursuant to law and duly published notice of the proposed action, has held a hearing thereon on January 24, 2023;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Clayton County, Iowa, as follows: Section 1. The Board hereby determines to enter into the Loan Agreement in the future and orders that General Obligation County Purpose Bonds (the "Bonds") be issued at such time, in evidence thereof. The Board of Supervisors further declares that this resolution constitutes the "additional action" required by Section 384.24A of the Code of Iowa.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Doepcke moved, Reimer seconded to approve Expected Tax-Exempt Obligations Report. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to approve the agreement for Piper Sandler & Co to serve as dissemination agent for secondary market disclosure. Ayes: Doepcke, Peterson, Reimer. Motion carried.

The Board discussed the payment schedule and timeline for bonding. Chris Jordan provided a departmental update and reviewed with the Board the FY2024 budget for Veterans Affairs and General Relief.

Peterson moved, Doepcke seconded to increase the Poverty Guidelines percentage for 2023 as 125% for General Relief and 150% for Veterans Affairs. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke second-

ed to approve a new application to coincide with submissions by residents meeting the Poverty Guidelines. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to approve a letter of support for a Child Care Market Study grant. Ayes: Doepcke, Peterson, Reimer. Motion carried.

The Board did not have any projects to review to be paid with American Rescue Plan Act funds. Patti Ruff provided a departmental update and reviewed with the Board the FY2024 budget for Health and Zoning.

Matt Sherman provided a departmental update and reviewed with the Board the FY2024 budget for Information Technology.

Reimer moved, Doepcke seconded moved to adjourn. The meeting was adjourned. Ayes: Doepcke, Peterson, Reimer. Motion carried.

*/s/ Ray Peterson,  
Board of Supervisors Chair  
Attest: Jennifer Garms,  
Clayton County Auditor*

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PUBLIC HEARING  
CLAYTON COUNTY BOARD OF SUPERVISORS

**NOTICE OF PUBLIC HEARING  
JURISDICTION OF CLAYTON COUNTY  
SCENIC ACRES WWTP LINER REPLACEMENT  
PROJECT NO. 22-872**

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement.

TO WHOM IT MAY CONCERN:

You are hereby given notice that a public hearing will be held by the Clayton County Board of Supervisors on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 10:30 A.M. on February 21, 2023, at Supervisor's Office, Clayton County Office Building, 600 Gunder Road NE, Suite 3 Elkader, Iowa.

The description of the type of public improvement and its location are as follows:

Work in general includes removing and disposing of the existing geomembrane liner in the existing wastewater lagoons and installing

new geomembrane liner.

The Board of Supervisors will meet at a meeting in said Supervisor's Office at 10:30 A.M. on February 21, 2023, to consider the plans and specifications, estimate of cost and proposed form of contract and to act upon the bid proposals and to consider entering into a contract for said improvements.

Any persons interested may appear at such meeting of the Board of Supervisors for the purpose of making objections to the plans, specifications or contract or the cost of making the improvements.

This Notice is given by authority of the Clayton County.

*Ray Peterson, Chairperson*

*Attest: Jennifer Garms, Auditor*

Published in the Times Register, Press Journal, Guttenberg Press and ND The Outlook.

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MINUTES/CLAIMS CITY OF LUANA

**LUANA CITY COUNCIL MINUTES  
OF FEBRUARY 2, 2023**

The Luana City Council held their regular monthly meeting Thursday February 2, 2023, at 7:00 pm. with Council Members Lonnie Baade, Kevin Boddicker, Todd Olson, Jackie Radloff-Schneider, Luke Steege present. Absent: None.

Mayor Jerry Schroeder called meeting to order at 7:00 pm.

Minutes of January meeting were reviewed and approved upon a motion by Steege, second by Radloff-Schneider, carried unanimously.

Boddicker motioned to pay all monthly claims totaling \$23,218.33, Olson second, carried unanimously. Receipts for the month totaled \$25,404.86. Baade motioned to pass Res. 2-2023 T.O.F, Steege second, carried unanimously. Council reviewed reconciled reports.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of Disposal of Lot 1 of Middle Street in the SW ¼ of the NE ¼ of Section 8, Township 95 North, Range 5 West of the 5<sup>th</sup> P.M. in the City of Luana, Clayton County, Iowa at 7:05 pm. The Mayor then

asked the Administrator whether any written objections had been filed by any City resident or property owner to the proposal. The Administrator advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made. Whereupon the Mayor declared the time for receiving oral and written objections to be closed. Steege motioned to pass Res. 2.1-2023 Dispose of Real Estate, Boddicker second, carried unanimously. Whereupon the Mayor declared the measure duly adopted.

Council was informed that local newspaper inadvertently published Max Levy Hearing Notice in wrong edition of paper so new public hearing date would need to be set. Olson motioned to set hearing date for Proposed Max Property Tax Levy for March 2, 2023, at 7pm. Radloff-Schneider second, carried unanimously.

Council reviewed completed FY2024 Budget.

Next regular council meeting will be held March 2, 2023, at 7:00 pm. Mayor Schroeder adjourned the meeting at 7:22 pm.

*Tammy Humble,*

*City Administrator*

**Monthly Expenditures \$23,218.33:** Alliant Energy \$2,460.89; Birdnow \$329.73 (Truck repairs); Black Hills Energy \$1,162.21; Decorah Electric \$692.50 (Well repair); Electric Motor Shop \$6,228.04 (Lift station repair); Federal Taxes \$1,163.26; IA Municipal Officers \$50.00; Iowa One Call \$16.10; IPERS \$1,185.69; Kwik Trip \$37.06 (Fuel); Microbac \$32.50 (Water testing); Mid-America Publishing \$122.35; NEIT \$94.06; Postage \$365.40; Wages \$6,429.21; Waste Management \$1,936.01; W.E.T. Tax \$913.32.

Fire Department Expenditures \$0; General Fund Expenditures \$15,893.10; Propriety Expenditures \$56,958.44; Road Use Tax Expenditures \$5366.79; TIF Expenditures \$0.

**Monthly Revenue \$25,404.86:** Farm to Market \$5,562.97; Franchise Tax (Alliant) \$643.02 (Black Hills) \$210.66; Interest \$788.03; Local Option \$3,288.36; Property Tax \$396.00; RUT \$1,366.35; Utilities \$13,149.47.

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CLAIMS CLAYTON COUNTY BOARD OF SUPERVISORS

<b>JANUARY 2023'</b>	
ACCESS SYSTEMS	
SERVICE .....	4,303.52
ACCURATE CONTROLS	
SERVICE .....	1,275.00
ADVANCED BUSINESS SYSTEMS, INC. SUPPLIES.....	225.45
ADVANCED CORR. HEALTHCARE, INC. SERVICE ...	3,457.79
AKIN VENTURES, INC.	
SERVICE .....	40.00
ALLAMAKEE-CLAYTON ELECTRIC ELECTRICITY.....	3,495.66
ALLIANT ENERGY	
ELECTRICITY .....	4,601.46
ALPINE COMMUNICATIONS	
SERVICE .....	7,015.30
ALTORFER INC.	
NEW EQUIPMENT .....	272,350.00
AMAZON CAPITAL SERVICES SUPPLIES .....	4,990.77
ANCHORTEX CORP SUPPLIES .....	117.00
ANDREW LOAN	
EMP MILEAGE/SUB .....	42.07
AP AIR, INC. PARTS .....	554.57
AT&T MOBILITY	
TELEPHONE .....	41.27
B&M SUPPLIERS	
SUPPLIES .....	240.00
BILL MILLER LOGGING INC SERVICE .....	28,500.00
BLACK HILLS ENERGY	
NATURAL GAS .....	11,557.48
BLACKHAWK AUTOMATIC SPRINKLERS SERVICE....	182.50
BOB BARKER CO., INC.	
SUPPLIES .....	59.33
BODENSTEINER IMPLEMENT CO. OIL .....	2,314.95
BRANDI LEWIN CONT TO OTHER GOVT .....	6,147.69
BROWN'S SALES & LEASING SUPPLIES .....	446.83
BRUCE KANN MILEAGE.....	40.47
BUG BUSTERS	
SERVICE .....	100.00
CAMP POWERSPORTS & NAPA FILTERS .....	4,876.83
CAPITAL SANITARY SUPPLY CO, INC SUPPLIES .....	1,029.30
CARDMEMBER SERVICE SUPPLIES .....	2,276.03
CDW GOVERNMENT, INC SUPPLIES .....	3,335.24
CENTRAL PLUMBING & HEATING SERVICE .....	2,602.30
CENTURYLINK	
TRUNKLINE CIRCUITS.....	6.21
CHRISTOPHER JORDAN	
EMP MILEAGE/SUB .....	49.56
CINTAS SUPPLIES .....	205.22
CITY LAUNDERING CO.	
SUPPLIES .....	1,629.24
CITY OF ELKADER	
SERVICE .....	748.04
CITY OF FARMERSBURG FM RUT REIMBURSEMENT .....	638.17
CITY OF GUTTENBERG	

SERVICE .....	39.14
CITY OF LUANA FM RUT REIMBURSEMENT .....	5,562.97
CITY OF MONONA	
WATER .....	23.59
CITY OF ST. OLAF FM RUT REIMBURSEMENT .....	519.32
CITY OF VOLGA FM RUT REIMBURSEMENT .....	482.93
CJ MOYNA & SONS, LLC	
ROCK .....	118.30
CLAYTON COUNTY DEV. GROUP, INC. CONT TO OTHER GOVT .....	18,750.00
CLAYTON COUNTY RECYCLING SERVICE .....	420.00
CLAYTON COUNTY SECONDARY ROAD CONT TO OTHER GOVT .....	1,168.91
COMELEC SERVICES, INC.	
MONTHLY MAINT .....	4,009.50
CONSOLIDATED ENERGY CO LP .....	4,216.03
COTT SYSTEMS BOOKS ..	150.00
COZO DUES .....	75.00
CRAIG B. THOMPSON	
MED EXAM FEES .....	345.60
CULLIGAN OF NORTHEAST IOWA SUPPLIES .....	587.60
DAVID MEYERS	
SERVICE .....	600.00
DAVID SPOPE	
REIMBURSE .....	25.68
DECORAH MOBILE GLASS, INC SERVICE .....	8,829.74
DISTRICT 6 IOWA COUNTY RECORDERS DUES .....	25.00
DON'S TRUCK SALES	
PARTS .....	1,221.62
DOUG PUFFETT	
MILEAGE .....	13.68
DOUG REIMER MILEAGE ..	13.68
E.B.S., ATTN: DICK ARCHER	
MONTHLY INS SHARE ...	958.46
EATON CORP.	
SERVICE .....	8,932.23
EDGEWOOD AUTO & TIRE	
TIRES .....	5,710.44
ELKADER AREA CHAMBER OF COMMERCE DUES .....	35.00
EVERETT'S SERVICE	
SERVICE .....	537.80
FAYETTE COUNTY AUDITOR	
MED EXAM FEES .....	200.00
FEHR GRAHAM & ASSOCIATES LLC SERVICE.....	2,700.00
FIDLAR TECHNOLOGIES, INC.	
SERVICE .....	2,200.00
FISK FARM & HOME	
VOLGA SHOP DRAIN.....	818.18
FORCE AMERICA DISTRIBUTING, LLC PARTS .....	335.01
FOUR OAKS FAMILY AND CHILDREN'S SERVICES SHELTER CARE .....	1,446.15
FREEDOMBANK RENT .....	210.00
FUTURITY IT, INC	
SOFTWARE .....	1,875.00
GALLS, LLC UNIFORMS .....	50.98

GARNAVILLO OIL, INC.	
DIESEL .....	77,415.31
GARY KREGEL	
SERVICE .....	1,157.50
GERALYN TORKELSON	
MILEAGE .....	46.84
GOVERNMENT FORMS & SUPPLIES LLC SUPPLIES .....	35.45
GRAINGER SUPPLIES .....	91.85
GRAU FUNERAL HOMES, INC.	
BURIAL .....	2,533.75
GREG CLARK MILEAGE .....	49.00
GREGORY J. SCHILLER, ATTY. SERVICE .....	233.62
GREINER LAW OFFICE	
SERVICE .....	104.00
GRP & ASSOCIATES, INC	
SERVICE .....	49.00
GUTTENBERG PRESS	
PUBLICATION .....	485.48
GUTTENBERG VET. CLINIC	
SERVICE .....	244.20
HACKETT'S PORTA POTTY RENTAL LLC SERVICE .....	800.00
HAWKEYE SANITATION, INC.	
SERVICE .....	14,822.62
HD SUPPLY FACILITIES MAINT. SUPPLIES.....	477.89
HERITAGE PRINTING CO. SUPPLIES.....	2,213.96
ICCS FEES .....	198.00
IDOT-ATTENTION CASHIER	
TRAINING GARMS .....	600.00
IHDE'S INC. SERVICE .....	38.80
INMWCA WORK COMP .....	15,443.00
IMTECONNEX INC.	
SERVICE .....	18,331.20
INTERSTATE BILLING SERVICE PARTS .....	734.93
IOWA CO RECORDERS ASSOCIATION DUES .....	200.00
IOWA DEPT OF NATURAL RESOURCES PERMIT .....	100.00
IOWA DEPT. OF PUBLIC SAFETY TERMINAL BILLING .....	2,562.00
IOWA GROUNDWATER ASSOCIATION DUES .....	30.00
IOWA SECRETARY OF STATE	
VOTER REG SERVICES.....	1,638.69
IOWA WEED COMMISSIONERS ASSOCIATION WEED COMM CONFERENCE.....	200.00
ISAA DUES .....	650.00
ISAC CONFERENCE .....	965.00
ISACS CONFERENCE .....	160.00
J & C OVERHEAD DOORS	
SERVICE .....	24,048.88
JACK MANAGEMENT LLC	
RENT .....	575.00
JESSE OSMUNDSON SAFETY REIMBURSEMENT .....	36.34
JIM & MARILYN KANN	
SERVICE .....	500.00
JOHN DEERE FINANCIAL SERVICES SUPPLIES .....	644.79
JOHN NIKOLAI	
DAV VAN REIMB .....	80.00
JOHNSON CONTROLS FIRE PROTECTION LP SERVICE .....	5,185.00

.....	5,185.00
JOSEPH MUELLER SAFETY REIMBURSEMENT .....	171.73
JUSTIN WILLIAMS	
POP MACHINE .....	81.25
KEN MEYER DISTRIBUTING	
MISC .....	891.12
KREGEL ELECTRIC, INC	
SERVICE .....	471.82
KWIK TRIP INC. GAS .....	167.55
LACROSSE TRUCK CENTER	
MACK PARTS.....	532.13
LAWSON PRODUCTS	
MISC .....	336.70
LIFTOFF, LLC	
SERVICE .....	22,662.00
LINN COUNTY AUDITOR	
MED EXAM FEES .....	470.18
MAIL SERVICES, LLC	
SERVICE .....	684.84
MARTIN EQUIP. OF IA-IL, INC.	
PARTS .....	2,519.35
MARTIN GARDNER ARCH., P.C. DESIGN SHOP ADDITION .....	3,451.19
MCGREGOR MUNICIPAL UTILITIES ELECTRICITY .....	52.13
MCKESSON MEDICAL SURGICAL SERVICE .....	37.95
MEDICAL ASSOCIATES CLINIC, PC EMP PHYSICAL .....	200.00
MERCY ONE ELKADER MEDICAL CENTER DRUG SCREENING .....	374.33
MEUSER LUMBER CO.	
MISC .....	73.34
MEYER COLLISION & SERVICE CENTER SERVICE.....	32.60
MICHAEL BAHL'S SAFETY REIMBURSEMENT .....	74.88
MICHAEL TODD INDUSTRIAL SUPPLY CHAIN .....	713.34
MID-AMERICA PUBL. CORP.	
PUBLICATION .....	1,940.48
MIDWEST DIESEL TOWING & RECOVERY SERVICE .....	557.80
MIDWEST DIESEL TUNING LLC	
ECM UPGRADE .....	4,658.42
MIKE TUCKER MILEAGE ...	18.81
MITCHEL KLOSTERMAN	
SERVICE .....	1,800.00
MODERN IMAGING SOLUTIONS, INC SUPPLIES .....	179.90
MOSER MECHANICAL	
SERVICE .....	284.38
MULGREW OIL CO.	
GAS .....	2,743.24
MURPHY TRACTOR & EQUIPMENT CO., INC. CYLINDER .....	16.27
NAPA AUTO PARTS	
HAND TOOLS.....	82.73
NAPA AUTO PARTS	
PARTS.....	96.44
NE DISTRICT ISAA	
DUES .....	325.00
NEAPOLITAN LABS, LLC	
SOFTWARE MAINT.....	750.00
NORSOLV	

PARTS WASHER .....	187.95
NORTHEAST IOWA MECHANICAL SERVICE .....	12,484.37
NORTHEAST IOWA TELEPHONE CO. TRUNKLINE CIRCUITS .....	567.51
NORTHERN SAFETY CO., INC. SAFETY SUPPLIES .....	28.69
ONENECK IT SOLUTIONS	
EMAIL ACCOUNTS .....	1,147.50
ORIGIN DESIGN NBIS BRIDGE INSPECTIONS .....	9,004.75
PATRICIA RUFF EMP MILEAGE/SUB .....	319.50
PRESS JOURNAL	
PUBLICATION .....	627.33
QUAD CITY TESTING LABORATORY, INC. INSPECTION .....	590.00
QUADIANT, INC	
POSTAGE .....	1,162.00
RADIATOR MASTER	
REPAIRS.....	227.65
RAY A. PETERSON EMP MILEAGE/SUB .....	102.60
RAYMOND CURRAN	
SERVICE .....	1,900.00
REINHART FOODSERVICE, LLC. SUPPLIES .....	3,727.68
RELIANCE TELEPHONE, INC.	
SUPPLIES .....	750.00
RICHARD EILERS DAV VAN REIMB .....	130.20
RIVER CITY LOCK SERVICE	
SERVICE .....	250.00
RODAS CHEVROLET INC	
SERVICE .....	64.13
RONALD JUDKINS DAV VAN REIMB.....	160.0