

CITY OF MONONA • SPECIAL MINUTES 01.06.2025

CITY OF MONONA Special Council Meeting 2025/2026 Budget Work Session Monday, January 6, 2025

The Monona, Iowa, City Council met in special session Monday, January 6, 2025, at 5:17 p.m. at the Monona City Hall Council Chambers. Mayor Grant Langhus presided with John Elledge, Bridget Schlein, Preston Landt, Erin Friedley, and Timothy Wright present.

Guests Present: Adam Jones (Public Works), Destiny Kapler (Outlook), Ardie Kuhse (MCED)

1. Work on 2025/2026 Budget City Administrator Collins touched on the areas of the City Budget which included: property evalua-

tion, rate limits, police budget, sidewalk budget, street budget, employee wages. She also touched on the changes for the fiscal year 25/26 budget.

1a. It was moved by Landt, seconded by Schlein to approve the \$10,400.00 sidewalk

Budget for the 25/26 budget. Carried Unanimously.

There being no further business, Mayor Langhus declared the meeting adjourned at 5:56 p.m.

Next budget meeting was scheduled for 5:15 on January 20, 2025, before the regular Council Meeting. Barbara Collins, City Admin/Clerk

Published in The Outlook, Monona on January 15, 2025.

CITY OF MONONA • MINUTES-CLAIMS 01.06.2025

CITY OF MONONA Regular Council Meeting Monday, January 6, 2025

The Monona, Iowa, City Council met in regular session Monday, January 6, 2025, at 6:00 p.m. in Monona City Hall Council Chambers. Mayor Grant Langhus presided with John Elledge, Bridget Schlein, Preston Landt, Erin Friedley, and Timothy Wright present.

Guests Present: Destiny Kapler (The Outlook), Audrey Posten (NIT), Ardie Kuhse and Ryan Johnson (MCED), Adam Jones (Public Works/Fire Department), and Garrett Palas (Fire Department)

1) Approve Consent Agenda Moved by Elledge, seconded by Wright, to approve consent agenda as listed. Carried Unanimously.

- Agenda
• Council Minutes ~ December 16, 2024
• Darby Family Aquatic Center Endowment ~ November 2024
• Prepays and Warrants
• Public Works Report ~ December 2024

PREPAID

Table with 2 columns: Vendor Name Reference and Amount. Includes items like ALLIANT ENERGY, ALPINE COMMUNICATIONS, BAKER & TAYLOR, INC. BOOKS & PROCESSING, GARETH STEVENS PUBLISHING BOOKSET, LANDT, HEIDI HOLIDAY KT, OFFIC/PROG SUPP, LANDT, LAYLA JANITORIAL/CLEANING, MicroMarketing ASSOCIATES, 2 CD AUDIOBOOKS, MONTICELLO PUBLIC LIBRARY, NEIT PHONE SERVICE, STOREY KENWORTHY/MATT PARROTT TRASH BAGS, CUPS, Accounts Payable Total \$1,544.55

PREPAID

Table with 2 columns: Vendor Name Reference and Amount. Includes items like AFLAC AFLAC-PRETAX, ALLAMAKEE-CLAYTON ELECT COOP ELEC SERV, ALLIANT ENERGY ELECTRICITY, UMB BANK NA ADM FEE BOND DOWNTOWN PROJECT, BODENSTEINER IMPLEMENT COMPANY JD BAG SYSTEM, CITY OF MONONA HLTH INS-PRETAX, CLOVERCONNECT CAMP-GROUND PROCESSING FEES, BARBARA COLLINS MILAGE REIM FOR 2024 MEETINGS, COUNTRY VIEW DAIRY 3 CASES FROZEN YOGART

Table with 2 columns: Vendor Name Reference and Amount. Includes items like DEARBORN NATIONAL LIFE INS. CO LIFE INSURANCE, DELTA DENTAL OF IOWA JANUARY 2025 DENTAL, FREEDOMBANK, FED/FICA TAX, gWORKS GWORKS ANNUAL LICENSE/SUPPORT, LANCE HANGARTNER TREE SERVICE REMOVAL 5 TREES & STUMPS, HSA - EMPLOYEE HSA EMPLOYEE, IPERS IPERS, MARCO dba GREATAMERICA FINANC CONTRACT USAGE CHARGE, MID-AMERICA ASSOCIATES HEALTH INSURANCE PREMIUM, MONONA POST OFFICE DECEMBER 2024 UTILITY BILLING, PEOPLESERVICE CONTRACT FEE, TOWN & COUNTRY DECEMBER COMMERCIAL GARBAGE, TREASURER STATE OF IOWA WATER EXCISE TAX, TRUE NORTH COMPANIES 2025 VFF GROUP AD&D RENEWAL, U.S. CELLULAR PHONE SERV, WASTE MANAGEMENT-LACROSSE RECYCLING/GARBAGE, WEX BANK FUEL, Accounts Payable Total \$97,334.11

WARRANTS

Table with 2 columns: Vendor Name Reference and Amount. Includes items like ARMOR EQUIPMENT OLD NAME:MID-IOWA SOLD WASTE, BLACK HILLS/IOWA GAS UTILITY GAS SERVICE, C.J. MOYNA & SONS, INC. 64.96 TON WASHED SAND, COLUMN SOFTWARE PBC 12.02.24 MINUTES, COMPASS MINERALS 18.91 TONS SALT, ELECTRIC PUMP, JET MIX #2, FERGUSON WATERWORKS #2516 NEPTUNE 360 COVER-AGE, FISK'S FARM & HOME SUPPLY FILTER, PARTS, LIGHTS, HACKER, NELSON & CO. P.C. 2023-2024 Audit & Filing, IOWA LAW ENFORCEMENT ACADEMY MMPI EVALUATIONS, JANSEN PRODUCTS LLC ANNUAL WEBHOST&DOMAIN GODADDY, KMDE LLC NOVEMBER 2024 SOLAR, KREGEL ELECTRIC, INC. PHOTE EYE @ SHOP, MB CONSTRUCTION, INC. SNOW REMOVAL HELP

Table with 2 columns: Vendor Name Reference and Amount. Includes items like MERCYONE ELKADER MED. CTR. PREEMPLOYMENT PHYSICAL, MID-AMERICA PUBLISHING CORP. 1X5 AD BAGGER FOR SALE, MIDWEST GROUP BENEFITS ACTIVE LIVES-PARTIAL SELFUND, MONONA CHAMBER & EC. DEV. 1ST QUARTER DUES/ALLOCATION, T & K CAHOON NAPA AUTO PARTS DEF/WIPERBLADE DUMP TRUCK, NEIT PHONE SERVICE, OMNISITE WIRELESS SERVICE W/REPORTING, PALAS, GRACE JANITORIAL COMMUNITY CENTER, QUILLIN'S BAND-AIDS, SCHILLER LAW OFFICE LEGAL FEES, SMITTY'S OIL & TIRE TAHOE 4 NEW SNOW TIRES, STANDARD & ASSOCIATES INC POST FORM C & EXAMIERS MANUAL, STOREY KENWORTHY/MATT PARROTT CHAIR POLICE, TOWN & COUNTRY JANUARY COMMERCIAL GARBAGE, U.S. BANK ENVELOPES/DELL DOCK, UPPER EXPLORERLAND/NEIRHTF MONONA SEWER NOVEMBER 2024, VEENSTRA & KIMM, INC. ENGINEERING FEES, WEX BANK FUEL, Accounts Payable Total \$42,438.47

The Monona, Iowa, City Council met

2) Hearing of Delegations None

3) 2024 Annual Fire Department Report Fire Chief, Garrett Palas, went over the 2024 annual fire department report. The department had fifty-eight calls, which is fourteen more than 2023. They updated some bylaws, are doing two to three hours of training every month and did some specials training regarding EV cars, railroad, and Ammonia Anhydrous. They also did fire prevention training at the school and GardenView Assisted Living Center.

4) Quote for Opener Replacement for Fire/Ambulance Building Overhead Doors The fire and ambulance have had some issues with the overhead door openers. They received a quote from Hanks Garage Doors, Inc. to replace six openers at a cost of \$11,368.12. After some discussion on not using one of the doors very often, it was moved by Elledge, seconded by Landt to spend up to \$11,000.00 to update five garage openers. Carried Unanimously.

5) Approve Partial Pay Estimate #9 to Visu-Sewer for \$8,721.00

Under the recommendation of Engineer Forrest Adrich, it was moved by Friedley, seconded by Schlein, to approve partial payment estimate #9 for \$8,721.00 for the Wastewater Collection System Rehabilitation project under contract between the City of Monona and Visu-Sewer, Inc. Carried Unanimously.

6) Approve Acceptance of 23/24 Monona Central Services Area Wastewater Collection System Rehabilitation Project under the Contract as performed by Visu-Serwer, Inc. of Pewaukee, WI as Complete for \$519,157.29.

After reviewing a letter from engineer, Forrest Adrich with Veenstra & Kimm, Inc. certifying that they have made an on-site review of the Central Services Area Wastewater Collection System Rehabilitation project under the Contract as performed by Visu-Sewer, Inc. as complete; it was moved by Wright, seconded by Elledge to approve the project as complete. Carried Unanimously.

7) Resolution No. 2025-01 Authorizing Official Appointments

Moved by Elledge, seconded by Friedly, to Approve Resolution No. 2025-01 Authorizing Official City Appointments including City Administrator, Deputy Clerk, Police Chief, official city newspaper, city attorney, Zoning Administrator, Mayor Pro Tem, and EMS board representatives among other positions. Roll Call Vote: Ayes – Five, Nays – None. Resolution was adopted.

8) Resolution No. 2025-02 Authorizing Signature Resolution for Banking Purposes

Moved by Landt, seconded by Wright to Approve Resolution No. 2025-02 Authorizing Signature Resolution for Banking Purposes with Monona Freedom Bank as the Financial Institution. Roll Call Vote: Ayes – Five, Nays – None. Resolution was adopted.

9) Resolution No. 2025-03 Authorizing Monona Board, Commission & Committee Appointments

Moved by Wright, seconded by Elledge, to Approve Resolution No. 2025-03 Authorizing Appointments to Monona Boards, Commission and Committee Positions including appointees to Zoning Board of Adjustment, Planning and Zoning Commission, Mae Reusser Board, Family Aquatic Center Board, and Emergency Management Board. Roll Call Vote: Ayes – Five, Nays – None. Resolution was adopted.

10) 2nd Reading of Ordinance 440-24 Amending Provision Pertaining to Water Fees

Administrator Collins talked to the council about the steps that take place when a city utility bill is not paid on time. First a 10% late fee is charged and then a Notice of Dis-

continuance of Water Service fee is mailed out. Two weeks after this mailing, any account still unpaid receives a door hanger giving notice that water will be shut off if the account is not paid. Ordinance 440-24 will allow a fee of \$25.00 to be charged to any customer that receives a door hanger. It was moved by Wright, seconded by Schlein to approve the second reading of Ordinance 440-24. ROLL CALL: Ayes – 5, Nays – 0. Motion carried.

11) 2nd Reading of Ordinance 441-24 Amending Provision Pertaining to Solid Waste Fees

With the new 5-year contract for garbage and recycling pickup being approved earlier this year, new monthly fees need to be implemented. The ordinance raises the current monthly fee of \$22.00 a month for garbage and recycling to \$26.00 a month. The ordinance also adjusted the cost of 2, 4, 6 and 8 yard dumpsters. It was moved by Elledge, seconded by Wright to approve the second reading of Ordinance 441-24. ROLL CALL: Ayes – 5, Nays – 0. Motion carried.

12) Consider Lawn Mowing Ordinance

City Administrator Collins talked to the council about the lack of information in the ordinance book regarding mowing. She wanted to find out if the council thought it necessary to add a mowing ordinance to the city's Code of Ordinances. After some discussion, it was moved by Elledge, seconded by Schlein to get some more information on lawn mowing ordinances. Carried Unanimously.

13) Consider Annual Budget Re-zoning of Monona Chamber and Economic Development

MCED Executive Director, Ardie Kuhse, submitted a memo dated December 30, 2024, requesting a budget request of \$16,000.00 from the fiscal year 25/26 budget to support Monona Chamber and Economic Development, Inc. After much discussion, no action was taken on the request.

14) Consider Annual \$500.00 Donation to Helping Services for Fiscal Year 25/26

City Administrator Collins presented a letter from Carson Egglund, Executive Director for Helping Services for Youth & Family. After some discussion regarding what Helping Services does for our community it was moved by Schlein, seconded by Friedley, to approve \$500.00 donation to Helping Services for Fiscal Year 25/26. AYES – Four, NAYS – One. Motion Carried.

15) Consider \$500.00 Donation to Clayton County Disaster Recovery Fund

City Administrator Collins shared an email with the council from Emily Sadewasser, Executive Director for Clayton County Foundation for

the Future. She was asking for a \$500.00 from the city to help capture a \$5,000.00 match to help establish the Clayton County Disaster Recovery Fund. After some discussion, it was moved by Elledge, seconded by Wright to not approve any donation. Carried Unanimously.

16) Consider \$12,500.00 Partnership with NE Iowa Regional Housing Trust Fund for 25/26

City Administrator Collins presented the council with another request from the Northeast Iowa Regional Housing Trust Fund asking the council to consider a \$12,500.00 contribution for the next three years. After some discussion it was mentioned that it had previously been approved to give them a \$5,000.00 contribution. Collins said she would check into it. (Note: At the September 3rd council meeting it was moved by Elledge, seconded by Landt to go forward with the \$5,000 that was approved with the 24/25 fiscal year budget and readdress the issue again during the 25/26 budget.)

17) Consider Annual \$2,550.00 Partnership with Clayton County Development Group for 25/26 Budget

City Administrator Collins talked about the annual partnership with Clayton County Development Group (CCDG). This year CCDG is requesting a partnership in the amount of \$2,550.00. After some more discussion and comments from MCED director, Ardie Kuhse, it was moved by Landt, seconded by Schlein, to approve the \$2,550.00 partnership with Clayton County Development Group for the Fiscal Year 25/26. AYES – Four, NAYES – One, Motion Carried.

18) Consider \$1,471.00 Partnership with Northeast Iowa Community Acton for FY 25/26

Trisha S. Wilkens, with Northeast Iowa Community Action, sent a letter asking the city to pledge \$1,471.00 (one dollar per resident in Monona) for Fiscal Year 25/26. After some discussion, it was moved by Landt, seconded by Friedley to approve the \$1,471.00.00 pledge for Fiscal Year 25/26 to Northeast Iowa Community Action. AYES – Four, NAYES – One Motion Carried.

Mayor/Council/Clerk Notes: • None

Hearing no further comments, Mayor Langhus declared the meeting adjourned at 7:33 p.m.

Next regular council meeting was scheduled for Monday, January 20, 2025, at 6:00 p.m. at the Monona City Hall Council Chambers Barbara Collins, City Admin/Clerk

Published in The Outlook, Monona on January 15, 2025.